



**STAFF REPORT**  
**6/22/2022**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize City Manager to execute an Amendment to the Library Facilities Use Agreement between the City of Coachella and Desert Community College District.

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**STAFF RECOMMENDATION:**

Authorize City Manager to execute an Amendment to the Library Facilities Use Agreement between the City of Coachella and Desert Community College District.

**EXECUTIVE SUMMARY:**

The City of Coachella and Desert Community College District (District) entered into a Library Facilities Use Agreement in January 2019. This agreement has been amended twice and the most recent term will end on June 30, 2022.

Since 2019, the District has been using the Coachella Library Conference Rooms 1-3 as instructional classroom space to provide college courses in Coachella. Attached to this report is the proposed Facilities Use Agreement Amendment, which would continue to provide the District use of the Coachella Library Conference Rooms for two additional years through June 30, 2024. The Agreement and Amendment establish that the District will pay the following pass through fees:

- 1) the adopted hourly rates for each conference room (\$29.50 per hour, per room)
- 2) hourly rates for a stationed security officer (through the city's contracted services) from 4pm to 11pm (Mondays–Thursdays) when instruction is scheduled to occur at the Library Conference Rooms.

Staff recommends approval of the attached Library Facilities Use Agreement as it provides access to college courses in Coachella.

**FISCAL IMPACT:**

The recommended action does not have a negative fiscal impact.

Attachment: Proposed Amendment