



City Council Chamber  
1515 6<sup>th</sup> Street, Coachella, CA  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

# MINUTES

OF A REGULAR MEETING  
OF THE  
CITY OF COACHELLA  
PLANNING COMMISSION

**December 18, 2024**  
6:00 PM

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If you would like to attend the meeting via zoom, here is the link:

<https://us02web.zoom.us/j/84544257915?pwd=VTdHWitpYVdOUk1NQW8vZ1pqUm0zQT09>

Or one tap mobile :

Us: +16699006833,, 84544257915#,,, \* 380084# US

Or telephone:

Us: +1 669 900 6833

Webinar ID: 845 4425 7915

Passcode: 380084

Spanish: El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla

Public comments may be received via email, telephonically, or via zoom with a limit of 250 words, or three minutes:

## **In real time:**

If participating in real time via zoom or phone, during the public comment period, use the “raise hand” function on your computer, or when using a phone, participants can raise their hand by pressing \*9 on the keypad.

## **In writing:**

Written comments may be submitted to the commission electronically via email to [gperez@coachella.org](mailto:gperez@coachella.org). Transmittal prior to the start of the meeting is required. All written comments received will be forwarded to the commission and entered into the record.

**IF YOU WISH, YOU MAY LEAVE A MESSAGE AT (760) 398-3102, EXTENSION 122, BEFORE 4:00 P.M. ON THE DAY OF THE MEETING**

**CALL TO ORDER: 6:01 PM**

**PLEDGE OF ALLEGIANCE:**

Vice Chair Gonzalez.

**ROLL CALL:**

Commissioners Present: Chair Hernandez, Vice Chair Gonzalez, Commissioner Ramirez, Commissioner Arvizu, Commissioner Murillo, Alternate Commissioner Fonseca.

Commissioners Absent: None.

Staff Present: \*Gabriel Perez, Development Services Director.  
\*Lizzandro Diaz, Building Official.  
\*Vanessa Sanchez-Meza, Planning Intern.  
\*Andrew Simmons, City Engineer.  
\*Jason Stevens, Information Technology Manager.

**APPROVAL OF AGENDA:**

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

IT WAS MOVED BY COMMISSIONER RAMIREZ AND SECONDED BY VICE CHAIR GONZALEZ TO APPROVE THE AGENDA.

Approved by the following roll call vote:

AYES: Chair Hernandez, Commissioner Arvizu, Vice Chair Gonzalez, Commissioner Ramirez, Commissioner Murillo.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**APPROVAL OF THE MINUTES:**

1. Planning Commission Meeting Minutes November 20, 2024.

IT WAS MOVED BY COMMISSIONER RAMIREZ AND SECONDED BY VICE CHAIR GONZALEZ TO APPROVE THE MEETING MINUTES.

**WRITTEN COMMUNICATIONS:**

None.

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

## **REPORTS AND REQUESTS:**

None.

## **NON-HEARING ITEMS:**

2. Library Annex Conceptual Design for the construction of the Coachella Library Annex building at 1538 7th Street. Applicant: City of Coachella.

Andrew Simmons, City Engineer, gave a brief presentation for the item. A copy of the presentation is on file in the Planning Division.

IT WAS MOVED BY CHAIR HERNANDEZ AND SECONDED BY VICE CHAIR GONZALEZ TO ADVANCE THE LIBRARY ANNEX CONCEPTUAL DESIGN TO CITY COUNCIL WITH THE FOLLOWING RECOMMENDATIONS:

- INCLUDE GLAZING ON PROJECT CANOPY.
- INCLUDE CITY BRANDING TO THE PROJECT.

Approved by the following roll call vote:

AYES: Chair Hernandez, Vice Chair Gonzalez, Commissioner Murillo, Commissioner Arvizu, Commissioner Ramirez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

3. Rancho Las Flores Park Expansion Update

Andrew Simmons, City Engineer, gave a brief presentation for the item. A copy of the presentation is on file in the Planning Division.

IT WAS MOVED BY COMMISSIONER RAMIREZ AND SECONDED BY VICE CHAIR GONZALEZ TO RECOMMEND APPROVAL OF THE DESIGN TO THE CITY COUNCIL.

Approved by the following roll call vote:

AYES: Chair Hernandez, Vice Chair Gonzalez, Commissioner Murillo, Commissioner Arvizu, Commissioner Ramirez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

4. Pueblo Viejo Downtown Parking Survey Update 2024

Vanessa Sanchez-Meza, Planning Intern, gave a brief presentation for the item. A copy of the presentation is on file in the Planning Division.

IT WAS MOVED BY CHAIR HERNANDEZ AND SECONDED BY COMMISSIONER RAMIREZ TO RECEIVE AND FILE THE PARKING SURVEY UPDATE WITH RECOMMENDATIONS TO IMPLEMENT SIGNAGE IN THE DOWNTOWN AREA REDIRECTING VISITORS TO AVAILABLE PARKING SPACES AS A USEFUL TOOL TO AVOID CONGESTION.

Approved by the following roll call vote:

AYES: Chair Hernandez, Vice Chair Gonzalez, Commissioner Murillo, Commissioner Arvizu, Commissioner Ramirez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):**

None.

**INFORMATIONAL:**

Development Director's Updates:

- Principal Planner will start in January.
- City has submitted its annexation application for the Pocket 7 area to LAFCO.
- City Council passed the Food Truck Ordinance and it will be in effect mid-February 2025.
- Last day to complete the Coachella Passenger Rail Station Feasibility Study survey is December 20, 2024.
- Planning Commission meeting of January 1, 2025 will be cancelled.
- Planning Commission application deadline is January 7, 2025.

**ADJOURNMENT:** 7:21 PM

Respectfully Submitted by,

Gabriel Perez

Planning Commission Secretary

*Complete Agenda Packets are available for public inspection in the  
Development Services Department at 53-990 Enterprise Way, Coachella, California, and on the  
City's website [www.coachella.org](http://www.coachella.org).*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES