



June 30, 2025

City of Coachella  
53990 Enterprise Way  
Coachella, CA 92236

Attn:  
Andrew Simmons  
Brianna Greenwood  
Coachella City Council Members

Re: City Requested Change Order – Michelle Dr. Wall Project

Dear Members and Representatives of the City of Coachella,

I am writing to submit for your review and consideration the details regarding a recent **change order** requested by the City of Coachella Building and Safety Department for Habitat for Humanity of the Coachella Valley (see *Attachment A*). This project, known as the *Michelle Dr. Wall Project*, also affects Sunset Dr., which borders the north side of the Rancho Cielo development.

On May 1, 2025, we received correspondence from the Building Department indicating that additional conditions would need to be met before permits could be issued for the replacement of walls at six (6) properties on Michelle Dr. In response, Habitat CV arranged a pre-construction meeting on-site with City officials to discuss the requirements. During the site visit, we were advised that the original walls had been compromised due to outdated or non-compliant construction practices. As a result, the new wall structure must incorporate the following enhancements:

- Additional reinforcement
- Specialized concrete
- A comprehensive waterproofing solution

These changes are necessary to ensure the structural integrity and long-term durability of the new wall.

In accordance with the City's guidance, we revised the project plans and submitted them for review. The updated plans were also shared with the affected homeowners to ensure transparency and understanding regarding the changes.

Both Habitat CV and our contractor fully support the City's recommendations and agree that these revisions are essential. Accordingly, we requested a revised quote for a combination *retaining and garden wall*—an upgrade from the original *garden wall* scope. At the time the initial bid was submitted, it was based on a like-for-like replacement.

The original quote for the garden wall was \$67,470.49, which was approved by the City Council along with a 10% contingency, bringing the total approved amount to \$74,058.43.

We are now submitting for your review and approval a revised bid of \$80,082.20, which reflects the required changes as outlined by the Building Department (see *Attachment A*). This results in a variance of \$6,023.77 above the previously approved amount.

We respectfully request a modification to the original agreement to accommodate this updated cost.

Thank you for your time and consideration of this matter.

Respectfully,

Veronica Rosales

Habitat for Humanity of the Coachella Valley, Inc.

Field Operations Coordinator/ Project Management

[abwk@hfhcv.org](mailto:abwk@hfhcv.org)

951 833-5585