

RESOLUTION NO. 2025-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE RECLASSIFICATION OF THE CONSTRUCTION PROJECT COORDINATOR POSITION TO PUBLIC WORKS CONSTRUCTION MANAGER, INCLUDING APPROVAL OF THE JOB DESCRIPTION AND SALARY SCHEDULE ADJUSTMENT

WHEREAS, the City of Coachella has recently undergone an organizational restructuring resulting in the consolidation of the Public Works Department and the Engineering Division under the leadership of the Public Works Director/City Engineer; and

WHEREAS, as a result of this consolidation, the duties and responsibilities of the Construction Project Coordinator position have significantly expanded to include oversight of Capital Improvement Projects (CIP), supervision of staff, management of park maintenance contracts, and increased coordination between Public Works and Engineering; and

WHEREAS, staff has determined that these enhanced responsibilities warrant a reclassification of the Construction Project Coordinator position to a new classification titled Public Works Construction Manager; and

WHEREAS, the reclassification reflects the duties currently being performed and ensures proper alignment between job title, responsibilities, and compensation; and

WHEREAS, the proposed reclassification includes a salary range adjustment from \$98,352.83 – \$125,525.90 to \$117,013.12 – \$149,341.68, representing approximately a 19% increase; and

WHEREAS, the proposed reclassification includes a reduction in overtime of the existing staff member of approximately 20% which will offset the proposed salary increase; and

WHEREAS, the position will move from the Sanitary Employees and Miscellaneous Employees bargaining unit to the Confidential Mid-Management Employees bargaining unit and be designated as exempt from overtime; and

WHEREAS, the City has discussed and conferred with the appropriate employee bargaining representatives, and no objections to the reclassification were raised; and

WHEREAS, staff recommends the approval of the new job description for the Public Works Construction Manager and the associated salary schedule adjustment.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the City Council of the City of Coachella, as follows:

Section 1. The City Council hereby approves the reclassification of the Construction Project Coordinator position to Public Works Construction Manager.

Section 2. The City Council approves the new job description for Public Works Construction Manager as attached hereto.

Exhibit A: Job Description

Section 3. The City Council approves the associated salary schedule adjustment to the Confidential Mid-Management Salary Schedule.

Exhibit B: Updated Salary Schedule

PASSED, APPROVED and ADOPTED this 12th day of November 2025.

Steven A. Hernandez
Mayor

ATTEST:

Angela M. Zepeda
City Clerk

APPROVED AS TO FORM:

BEST, BEST & KRIEGER

City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF COACHELLA)

I HEREBY CERTIFY that the foregoing Resolution No. 2025-47 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 12th day of November 2025, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Delia Granados
Deputy City Clerk