



## **Public Works Department** **2021-2022 First Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: October 21, 2021

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between July 2021 to September 2021.

	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<b><u>Streets Division</u></b>				
<b>Illegal Dumping</b>				17 removals 22 tires removed 3 homeless camps removed
<b>Weed/brush Abatement</b>				33 removal jobs/locations 2 weed spraying jobs/locations
<b>Disaster Council /Quarterly OAPC/ COVID Meetings</b>				29 meetings
<b>Potholes/Street Repairs</b>				1496 Potholes 9 water line street cut repairs

<b>Sidewalk Repairs</b>				6
<b>Street Sign Main.</b>				Replaced 132; Repaired 52
<b>Street Light Repair</b>				92 repaired
<b>Storm Drain Main</b>				17 storm drains
<b>Traffic Control</b>				8 assignments
	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<b><u>Parks/LLMD</u></b>				
<b>Citations Issued</b>				1,089
<b>Facility Use Permits</b>				23 permits
<b>Overseeding /Fertilization</b>	35 acres			5 pallets of evergreen applied
<b>Park Lighting Holiday Lighting Removed</b>				15 Fixture Repairs 5 Fixture Upgrade to LED 27 New installs
<b>Sprinkler/Irrigation Repairs</b>				97 Heads; 7 valves; 3 Main Lines; 35 drip line;
<b>Tree/Plant Replacement</b>				3 trees / 12 plants
<b><u>Building Maintenance</u></b>				
<b>HVAC Systems Serviced / Repaired</b>				5 repairs/services
<b>Building Repairs</b>				32
<b>Floor Maintenance</b>		35,500 sq ft		