



STAFF REPORT
11/18/2020

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize fee waiver and facility use for the Coachella Library by Coachella Valley Community Tax Services.

STAFF RECOMMENDATION:

Authorize fee waiver and facility use for the Coachella Library by Coachella Valley Community Tax Services.

EXECUTIVE SUMMARY:

The Coachella Valley Community Tax Services (CVCTS), a non-profit organization, has submitted a facility use permit and is requesting all permit fees be waived. CVCTS provides free tax services throughout the Coachella Valley. Individuals must income-qualify to be eligible to use the offered services. The attached facility use permit shows a total of 21 different rental dates needed to provide tax services in 2021, starting in late January – April 2021; use request totals 168 hours of facility use fees totaling \$4,956. CVCTS provided their free services to Coachella residents last tax season (2019 and 2020) and the services were well received and utilized.

FISCAL IMPACT:

Approval of the recommended action would waive \$4,956 in facility use fees for the requested permitted use of the Coachella Library.

Attachment:

Facility Use Permit
Tax Season Schedule