



CITY OF COACHELLA, CA

COMMUNITY BASED GRANT PROGRAM

APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
Information entered in the provided spaces cannot be saved.

(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. Application Funding Cycle:

Date: 05/21/2026

July 1, 20 25 **- June 30, 20** 26

2. Total Amount Requested: \$ \$1,000

If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested.

3. Proposed Program/Service of Funding Request:

Transportation to Palm Springs Art Museum for Family+.

4. Agency/Organization:

PALM SPRINGS ART MUSEUM

5. Mailing Address:

101 N MUSEUM DRV

City: PALM SPRINGS Zip: 92262

6. Telephone: (760) 322-4844

Fax:

7. Official Contact Person:

Name: Daniela Rojas

Title: Education and Community Engagement Manager

Telephone: (760) 322-4844

Fax:

E-mail: drojas@psmuseum.org

8. Does this organization have a non-profit status with the Internal Revenue Service (IRS)? ☐
Yes ☒ No ☐ (Attach documentation)
9. How long has this organization been in existence?
Over 50 years.
10. Has the organization previously received funding from the City of Coachella?
☒ Yes ☐ No
If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.
Approximately \$1,200 FY22/23, \$1,500 FY 23/24, \$1,000 FY 24/25
11. Is this request for a ☒ New or ☐ Existing program/service within the City?
12. What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?
Shuttle service will be on June 21st, 2026.
13. Describe briefly how the requested funds will be used.
Funds will be used to cover the cost of a charter bus to transport community members from the Coachella and Mecca library to and from the museum for a free event.
14. Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.
PSAM is covering all remaining funding for the program. Outlined in the attached budget.
15. If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?
The museum will continue to cover the yearly cost of "Art in the Library" to cover materials, supplies, workshop hosts, and refreshments.
16. How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.
This service provides access to Palm Springs Art Museum for Coachella and non-Coachella residents for free- museum access and participate in all free art making activities provided by the museum.
17. Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)
Families with transportation challenges, low-income, under served and under represented communities.

18. Attach a proposed budget for requested funds.

Authorized Official:

Title:

Signature: Daniela Rojas

Date: 5/24/2026



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248230137
Apr. 18, 2013 LTR 4168C E0
95-1809576 000000 00

00024706
BODC: TE

PALM SPRINGS ART MUSEUM
PO BOX 2310
PALM SPRINGS CA 92263-2310

28765

Employer Identification Number: 95-1809576
Person to Contact: Ms. Edwards
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 09, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in September 1941.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

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Apr. 18, 2013 LTR 4168C E0
95-1809576 000000 00
00024707

PALM SPRINGS ART MUSEUM
PO BOX 2310
PALM SPRINGS CA 92263-2310

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Richard McKee, Department Manager
Accounts Management Operations

Budget Breakdown

Program Coordinator	\$2,500
Artist #1	\$1,500
Artist #2	\$1,500
Supplies (4) libraries	\$800
Museum Staff- onsite support	\$2,000
Shuttle Transportation	\$1,800

Company nam Palm Springs Art Museum, Inc.
Report name: General Ledger report
Reporting Boo ACCRUAL
Start Date: 7/1/2025
End Date: 6/3/2026
Project: P-5577--Library Program

Posted dt.	Doc dt.	Doc	Memo/Description	Department name	Location	Project	Restriction	JNL	Debit	Credit	Balance
5520 - IND. Contractors (Balance forward As of 07/01/2025)											0.00
5/21/2026	5/21/2026	05282026	Frank Lemus Library prc Bill - Lemus, Francisco: Frank Lemus Library program 2026	Public Programs & Education	100	P-5577	1	APJ	2,500.00		2,500.00
5/28/2026	5/28/2026	05282026	A.Prudencio Library Pro Bill - Prudencio, Angel / Mudcrack Studios: A.Prudencio Library Program 2026	Public Programs & Education	100	P-5577	1	APJ	1,500.00		4,000.00
5/28/2026	5/28/2026	05282026	S.Hernandez- Art at the Bill - Hernandez, Stephanie: S.Hernandez- Art at the Library 2026	Public Programs & Education	100	P-5577	1	APJ	1,500.00		5,500.00
Totals for 5520 - IND. Contractors									5,500.00	0.00	5,500.00
5600 - Supplies - Office & Other (Balance forward As of 07/01/2025)											0.00
4/29/2026			Vendor Invoice: 05/12/2026 18:22:30:3362 Batch Summary Entry								
4/29/2026	4/29/2026	0-51002	Heredia April 2026 Bill - American Express - Luisa Heredia: art supplies	Public Programs & Education	100	P-5577	1	APJ	293.45		
4/29/2026	4/29/2026	0-51002	Heredia April 2026 Bill - American Express - Luisa Heredia: artist supplies	Public Programs & Education	100	P-5577	1	APJ	8.73		
Totals for 5600 - Supplies - Office & Other									302.18		302.18
									302.18	0.00	302.18
5640 - Advertising (Balance forward As of 07/01/2025)											0.00
4/29/2026	4/29/2026	0-51002	Heredia April 2026 Bill - American Express - Luisa Heredia: Summer Programs Mailer to District Parents: Library, Family+, Free Thursdays	Public Programs & Education	100	P-5577	1	APJ	1,317.50		1,317.50
Totals for 5640 - Advertising									1,317.50	0.00	1,317.50
Grand total									7,119.68	0.00	7,119.68

Organization Narrative for Grant Request

City of Coachella

2026

Palm Springs Art Museum creates transformative experiences that expand our understanding of ourselves and the world. The Museum's collection, exhibition, and education programs connect the public with art and ideas. PSAM is committed to harnessing the rich legacy, diverse creative opportunities, and philanthropic support that is shaping its future and make an impact upon the evolving cultural landscape of our region. Through culturally sensitive education and community engagement, PSAM is realizing its vision to be an inclusive, 21st-century museum and evolving center of community belonging. Youth and Family Programs are a top priority, with ambitious plans to initiate and grow learning opportunities for young people. Every year, PSAM welcomes over 3,000 diverse students from the region's three school districts for museum tours and art activities. Held every third Sunday, Family+ offers moments of shared creativity led by artists, creatives, makers and musicians. Art, music and community converge on Free Thursday Nights, including self-guided art activities to enhance the experience. PSAM also hosts special events in conjunction with Black History Month (Feb), and Pride Month (June), and Dia De Los Muertos (Nov).

Through our annual Art in the Library Program, PSAM's museum art educators partner with local artists to lead artmaking workshops for youth in surrounding cities such as Mecca, Coachella, and Desert Hot Springs, Indio, and Cathedral City. Participants experience art making activities of various mediums from artists reflective of their communities. This program connects community members with the museum who face transportation barriers. All are invited back to PSAM for family programming. Transportation to/from museum provided by the City of Coachella. With the rising costs of living and gasoline prices, a shuttle for community members to Palm Springs Art Museum is essential.



June 4th, 2026

Dear City of Coachella,

We are pleased to submit documentation in support of the Art in the Library- Library Program 2026, as part of our shared commitment to its success. We are writing to confirm that we have secured a 1:1 match commitment toward the project, as required.

Please find the attached project statement detailing the source and allocation of the matching funds. We hope this will satisfy the necessary documentation requirements for your records and review.

If you have any questions or require additional information, please don't hesitate to contact me directly.

Thank you for your continued partnership and support.

Sincerely,
MarJon Hudson
Director of Advancement Operations
Palm Springs Art Museum
mhudson@psmuseum.org

FY25 Program Budget- Project Code 5520 Library Program