



**STAFF REPORT**  
**3/9/2022**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize City Manager to sign Memorandum of Understanding (MOU) between FIND Food Bank and Eleanor Shadowen Senior Center.

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**STAFF RECOMMENDATION:**

Authorize City Manager to sign Memorandum of Understanding between FIND Food Bank and Eleanor Shadowen Senior Center.

**EXECUTIVE SUMMARY:**

FIND Food Bank manages a Commodity Supplemental Food Program that is a USDA nutrition program that offers low-income seniors sixty (60) years and older a monthly free food package. The Eleanor Shadowen Senior Center (Center) would like to provide seniors that are patrons of the Center the access to these food packages once monthly. Find Food Back will deliver these to the Center once monthly on the third Wednesday of the month for distribution; the identified allocation for the Center is 90 boxes per month. Staff requests the City Manager be authorized to execute the attached MOU and any corresponding documents.

**FISCAL IMPACT:**

None.

Attachment:  
Memorandum of Understanding