



STAFF REPORT
6/23/2021

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Department

SUBJECT: Authorize execution of Amendment No. 1 to West Coast Arborist Maintenance Agreement extending their term for one year.

STAFF RECOMMENDATION:

Authorize execution of Amendment No. 1 to the West Coast Arborist Maintenance Agreement extending their term for one year.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for the LLMD Tree Trimming Maintenance Project No. 030619B for the Landscape Lighting and Maintenance Districts (LLMD), which closed on March 6, 2019. On March 27, 2019, the City awarded the maintenance agreement to West Coast Arborists Inc. The awarded agreement was a two-year term with an option to renew for one additional one-year term. On June 24, 2020, City Council authorized execution of a one-year term agreement based on the RFP identified above.

Based upon the completed RFP process for Project No. 030619B, West Coast Arborist Inc. was also awarded a tree trimming maintenance agreement for park and street division tree trimming needs. Staff is recommending execution of the attached Amendment No. 1, which would: 1) extend the term of this agreement for a one-year term (through June 30, 2022 as allowed by the RFP) and increase the compensation by \$75,000 to allow for an additional year of services; all pricing will remain the same.

FISCAL IMPACT:

The recommended action will not have a negative impact on the budget; these funds are budgeted annually in the streets and park divisions.

Attachment:

Proposed Amendment No. 1