

## December 2019 – Quarterly Progress Report

### Chronological Activities Summary:

- 9/12/2019 – PDT Meeting No. 5, and meeting minutes were distributed on 9/18/2019
- 10/10/2019 – PDT Meeting No. 6, and meeting minutes were distributed on 10/20/2019
- Mid-October – Cabazon coordinated with BIA Pacific Regional office in Sacramento, asking BIA to be the NEPA lead agency. Pending BIA decision.
- 11/6/2019 – HBP fund strategy and field review meeting was held with City of Coachella and 29 Palms.
- 11/7/2019 – City of Coachella submitted request for Federal Project Number (FPN) to Caltrans
- 11/13/2019 – Distributed a draft Memorandum of Understanding defining NEPA lead, cooperating and participating agencies' roles and responsibilities.
- 11/14/2019 – PDT Meeting No. 7, and meeting minutes were distributed on 11/18/2019
- 11/14/2019 – Dillon Road Joint Powers Authority held a Special Meeting to adopt a Project Funding Strategic Plan
- 11/25/2019 – Caltrans SMI informed City of Indio and JPA that the loading rating analysis completed, which required to post weight limits signs.
- 11/25/2019 – Caltrans HQ accepted City of Coachella as the project lead agency. A FPN was assigned using the City's locoed. FPN is STPL 5294 (019).
- 11/27/2019 – Bridge eligible for total replacement. Bridge sufficiency rating (unofficial) =  $26.4 < 50$
- 11/27/2019 – Submitted HBP fund application.
- 12/5/2019 – Received revised bridge inspection report from Caltrans Structure Maintenance and Investigations (SMI). Bridge Sufficiency Rating drops to 26.4, which is eligible for HBP fund full replacement.

### Upcoming Activities:

1. Follow-up with Caltrans Local Assistance
  - a. Caltrans SMI on revised Bridge inspection report with Sufficiency Rating
2. Alignment Study – Seeking directions from PDT members and final decision by the JPA
  - a. **Alternative 2A** – Symmetrical widening holding existing centerline.  
Holding existing centerline alignment will impact all four billboards along Dillon. Two on the northwest must be relocated. The "A" overhang of other billboards on southeast will encroach into proposed right of way (about public sidewalk). Typically, privately owned billboards are located outside the street ROW, unless Cabazon tribe approve a variance allowing the overhang encroachment above sidewalk. Vertical clearance from sidewalk to bottom of "A" frame should meet or exceed 8-foot minimum clearance requirement. Proposed solutions are:
    - i. Cabazon tribe approve a variance allowing the overhang encroachment above sidewalk.
    - ii. Relocate two additional billboards (a total of all four billboards).
  - b. **Alternative 2B** – Southeast billboards avoidance alternative - Offset centerline by 16-foot westerly. Nonsymmetrical widening. It requires more right of way takes from the parcels on northwest side.  
This alternative has two notable advantages:
    - i. It avoids two billboards on the Southeast side. Project only requires to relocate two billboards on the northwest side.
    - ii. Southbound traffic lanes lineup properly on straight tangent line from the new proposed bridge.

**Dillon Road Joint Powers Authority (JPA) Board Meeting**

Dillon Road Bridge over Coachella Valley Stormwater Channel

City Project No. 2019-ST-109

Date: December 12, 2019

**Challenges:**

1. Finding a NEPA agency. Continue to work with Caltrans and BIA.
2. Seeking for funding: HBP and TTP, etc.

**Critical milestones:**

1. TTP -BP fund application due in March-2020.

**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.05

Meeting Date: Thursday, September 12, 2019 at 1:00 pm      Location: Coachella City Library – Conference Room #3  
Attachments: Agenda      Also via teleconference  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: CADD files are ready.</i>	NV5 (Jay)	Pending
4.1	Schedule meeting with Caltrans, BIA, and FHWA <i>Update: Meeting held on Aug 26, 2019</i>	AES (Andy)	Closed
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES.	City (Jon)	New

**DISCUSSION ITEMS:**

No.	Discussions	Action Items
<b>1</b>	<p><b>Introductions</b></p> <p>AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the meeting. Please refer to attached sign-in sheet.</p>	
<b>2</b>	<p><b>Roadway Engineering</b></p> <ul style="list-style-type: none"> <li>• Perform Preliminary Alignment Study</li> </ul> <p>Andy reported that alignment layout, profile, including the CV/Link access profile going under the proposed bridges are done.</p> <p>He also mentioned that he has coordinated with CVWD. CVWD concurred using the latest project topo flown is May 2019, which depicts the erosion caused by the Feb 14, 2019 flood.</p>	
<b>3</b>	<p><b>Traffic Engineering</b></p> <ul style="list-style-type: none"> <li>• Traffic Forecasting Volumes</li> </ul> <p>Andy reported that the traffic modeling is being performed. It will include two new intersections:</p> <ol style="list-style-type: none"> <li>i. Between Cabazon Road/Avenue 48 and the CVSC</li> <li>ii. Between (the two gas stations) Harrison Place and I-10 ramp intersection, as known as the future Shadow View Boulevard intersection.</li> </ol> <p>It is anticipated to finish by next week.</p>	
<b>4</b>	<p><b>Environmental Document</b></p> <ul style="list-style-type: none"> <li>• CEQA/NEPA Process</li> </ul> <p>29 Palms (Shawn and Anthony) requested advance notice for all field activities. ESA (Monica) acknowledged the request. She reported that biological field survey was completed yesterday (9/11). She suggested to hold off other environmental technical studies until a NEPA is identified, including preparation of the Natural Environment Study (NES) report.</p>	
<b>5</b>	<p><b>Structures</b></p> <ul style="list-style-type: none"> <li>• Sufficiency Rating Calculation</li> </ul> <p>Andy reported that Caltrans Structure Maintenance and Investigations (SMI) Unit determined the preliminary sufficiency rating (SF) is a 53. However, they are reluctant to change it now. They are still waiting on load rating and hydraulics analyses.</p> <p>With the SF of 53, the bridge is eligible for HBP retrofit. However, the project should wait until all analyses are completed and the full report is released, in order to determine if they document the bridge as structurally deficient.</p> <p>If the SF remains unchanged in October, then the project has no choice but to apply for HBP for retrofit, with support justifications for a total replacement as necessary.</p> <p>City (Jon) reported that he spoke to Caltrans Local Assistance (Sean). Sean coordinated with Caltrans HQ using City of Palm Springs as an example. There are tribal lands within the City of Palms Springs, the City was the federal funds</p>	

	<p>applicant for those projects. Caltrans concurred that City of Coachella can be the applicant for HBP fund.</p> <p>Jon added that the City is going to work with CVAG seeking for possibilities to put federal funds into the project.</p>	
<b>6</b>	<p><b>Major Stakeholder Coordination</b></p> <p>Jon reported that Steve Wilkie of BIA will be attending the JPA boarding at 3:00pm later today (9/12).</p> <ul style="list-style-type: none"> <li>• 29Palms Shawn mentioned that 29Palms is considering seeking TTP fund for the Project. She asked AES to prepare an exhibit to show new roadway, drainage, utilities easements, which will help BIA understand the right of way needs.</li> <li>• Cabazon Jackie reported that Joann Koda is acting for Amy Dutschke, while she is on an assignment.</li> <li>• CVWD <ul style="list-style-type: none"> <li>○ The City obtained the CVWD temporary permit for the project.</li> <li>○ Andy reported that the project will utilize topo to perform the channel HEC-RAS soon.</li> </ul> <p>Jon added that the existing dirt channel along Dillon Road carries large runoff during storm events. The City is performing the hydrology modeling. He will share the information with AES when they're ready in a couple weeks.</p> </li> </ul>	5.1
<b>7</b>	<p><b>CVAG – CV Link</b></p> <p>Andy reported that the preliminary CV/Link access ramps layout and profile are done.</p>	
<b>8</b>	<p><b>Funding</b></p> <ul style="list-style-type: none"> <li>• TTP Andy shared the Federal Lands Highway Office of Tribal Transportation Program Delivery Guide – 2019 with the PDT members. The Tribal Coordinator from the FHWA Pacific Region Office, is Anthony Spann. Shawn mentioned that she will review the guidelines.</li> <li>• HBP funding Andy and Jon are going to follow up with Caltrans Local Assistance (Albert).</li> </ul>	
<b>9</b>	<p><b>Schedule</b></p> <ul style="list-style-type: none"> <li>• Andy distributed and briefly discussed the current critical path activities on the schedule. He reported that the project needs to determine a NEPA agency by Oct 9<sup>th</sup>, otherwise the schedule end date is going to be delayed.</li> </ul>	
<b>10</b>	<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>• Andy provided an update on Action Items from last month's PDT meeting.</li> </ul>	
<b>11</b>	<p><b>Open Discussions / Other Items</b></p> <p>None.</p>	
<b>12</b>	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>○ Second Thursday, October 10<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	September 18, 2019
---------------------------	--------------------

Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



**AGENDA**  
**City of Coachella**  
**Dillon Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**  
**PDT Meeting No. 5**



Coachella Library – Conference Room #3, Teleconference 1 949-508-0867 PIN: 972 207 58#

Thursday, September 12, 2019 at 1:00 pm.

1. Introductions
2. Roadway Engineering:
  - Perform Preliminary Alignment Study
3. Traffic Engineering:
  - Traffic Forecast
    - Forecasting Volumes
4. Environmental Document
  - CEQA/NEPA Process
    - NEPA Lead and Cooperating Agency
    - Existing Conditions
    - Field Surveys: Biological Resources and Jurisdictional Delineation
5. Structures
  - Sufficiency Rating Calculation
    - Caltrans Performing Load Rating Analysis
6. Major Stakeholder Coordination
  - Cabazon Band of Mission Indians
  - Twenty-nine Palms Band of Mission Indians
  - Coachella Valley Water District – CVSC Facilities Operations and Maintenance (O&M)
    - Encroachment Permit
    - Perform HEC-RAS Analysis
7. CVAG – CV/Link
8. Funding
9. Schedule
10. Action Items
11. Open Discussions / Other Items
12. Next Meeting
  - PDT – Second Thursday, October 10, 2019 at 1:00 pm



Attendees Sign-In Sheet

City of Coachella



Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC),

[aka Whitewater River] Project – City Project No. 2019-ST-109

PDT Meeting No. 05

Thursday, September 12, 2019 at 1:00 pm

Coachella Library Conference Room #3, 1500 Sixth Street, Coachella, CA 92236.

Initial	Names	Representing	Office Phone	e-mails
JH	Jonathan Hoy	City of Coachella	760-398-5744	JHoy@coachella.org
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
*TC	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
*TC	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	joeyacunajr@aol.com
	Matt Huffman	Cabazon Band of Mission Indians	760-391-3607	MHuffman@cabazonindians-nsn.gov
AM	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
SM	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
	Aaron Burton	Caltrans – Environmental	909-383-2841	aaron.burton@dot.ca.gov
	Alberto Vergel De Dios	Caltrans – Local Assistance	909-806-3944	Albert.Vergel.De.Dios@dot.ca.gov
	Marko Germono	Caltrans – Local Assistance	909-806-4709	Marko.Germono@dot.ca.gov
	Joseph Y Shaer	Caltrans – Traffic Forecasting		joseph.shaer@dot.ca.gov
	Maria “Sole” Aranguiz	Caltrans – Traffic Forecasting	909-383-4495	Maria.Aranguiz@dot.ca.gov
	Eric Cowle	CVAG	760-346-1127	ecowle@cvag.org
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
	Ulrich Sauerbrey	CVAG	760-346-1127	usauerbrey@cvag.org
AC	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
DC	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
	James Santos	ESA	949-870-1518	JSantos@esassoc.com
*TC	Monica Corpuz	ESA	626-714-4618	MCorpuz@esassoc.com
	* Teleconference Call			



**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.06

Meeting Date: Thursday, October 10, 2019 at 1:00 pm      Location: Via Teleconference  
Attachments: Agenda  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: subsequent to teleconference call, CADD file was posted on SharePoint. 29 Palms prefers GIS Shapefile format and asks NV5 to convert to GIS Shapefile format.</i>	NV5 (Jay)	Pending
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES. <i>Update: Jon stated that the City's consultant, NHC should be finishing up the H&amp;H analysis soon. He will check and provide the modeling data when they are done.</i>	City (Jon)	Pending
6.1	The City to request the existing Dillon & Ave 48 traffic signal timing from City of Indio.	City (Jon)	New

**DISCUSSION ITEMS:**

No.	Discussions	Action Items
<b>1</b>	<p><b>Introductions</b>                      AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the teleconference call. Please refer to attached sign-in sheet.</p>	
<b>2</b>	<p><b>Roadway Engineering</b></p> <ul style="list-style-type: none"> <li>• Perform Preliminary Alignment Study                      Andy reported that AES sent out an email with a pdf showing the proposed roadway alignment layout, profile, including the CV/Link access profile going under the proposed bridges on Oct 8, 2019.</li> </ul>	
<b>3</b>	<p><b>Traffic Engineering</b></p> <ul style="list-style-type: none"> <li>• Traffic Forecasting Volumes                      Andy reported that the traffic volumes are being done right now. Andy stated that subconsultant, FPL already received the existing traffic signal timings data from Caltrans for SR-86 ramp intersections. However, FPL still needs City’s existing traffic signal timings data on Dillon Road.                     <ul style="list-style-type: none"> <li>i. Dillon Road and Avenue 48                             <ul style="list-style-type: none"> <li>a. Jon responded that the City of Indio controls this signal. He will request the data from Indio.</li> </ul> </li> <li>ii. Dillon Road and Cabazon Road/Avenue 48</li> <li>iii. Dillon Road and Harrison Place</li> </ul> </li> </ul>	6.1
<b>4</b>	<p><b>Environmental Document</b></p> <ul style="list-style-type: none"> <li>• CEQA/NEPA Process                      Cabazon (Jackie) reported that Paul Slama and Joey Acura Jr. spoke to Amy Dutschke, Regional Director, BIA Pacific Regional Office. Amy is onboard. However, she is requesting for some additional documents before committing BIA as the NEPA lead.                      Jackie asked if 29 Palms want to deal with Amy directly.                      29 Palms (Shawn and Anthony) responded that Cabazon should continue leading coordination with Amy, since they have initiated the conversation.                      Jackie stated that they will coordinate with Anthony to obtain the required document from 29 Palms, then submit a complete package to BIA Regional Office in Sacramento (Amy).</li> </ul>	
<b>5</b>	<p><b>Structures</b></p> <ul style="list-style-type: none"> <li>• Sufficiency Rating Calculation                      Andy reported that Caltrans Structure Maintenance and Investigations (SMI) Unit determined the preliminary sufficiency rating (SF) is a 53. Based on the latest email, Caltrans is anticipating sending out the report by the end of this week. However, they are still waiting on load rating and hydraulics analyses.                      Jon added that the City just received a letter from Caltrans stating Airport Boulevard (aka Avenue 56) Bridge is scour critical. It is located approximately 5.3 miles downstream of Dillon Road. Dillon Road Bridge has similar scour problems just like Airport Boulevard Bridge.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Prepare Advance Planning Study (APS) Andy reported that subconsultant, TranSystems is preparing the APS to show basic layout for the parallel bridge structures. It also includes cost estimate. It is anticipating finishing in two to three months. This task is not truly critical path activity but want to get it done.</li> </ul>	
<p><b>6</b></p>	<p><b>Major Stakeholder Coordination</b></p> <ul style="list-style-type: none"> <li>• 29Palms Anthony reported that they have spoken to FHWA. The talking points were listed below: <ul style="list-style-type: none"> <li>○ Fund Transfers to Tribes Through 23 U.S.C. 202(a)(9) If the project received HBP fund through Caltrans, the fund can be transferred to Tribes (BIA) through 23 U.S.C. 202(a)(9).</li> <li>○ Tribal Transportation Program Agreement with FHWA Tribe enters an agreement with FHWA office of tribal transportation. FHWA will work as NEPA lead, not BIA. Tribes can apply for some funding, but it is on competitive basis. If so, the tribes need to finalize long term transportation plan. Dillon Road must be the #1 priority.</li> <li>○ Bridge sufficiency rating Shawn added that since the bridge is located on tribal land, the tribe has the option to adopt bridge inspection and <b>sufficiency rating</b> conducted by NV5 and submit the data to be part of the national bridge inventory. If the tribe decided to adopt the lower sufficiency rating by NV5, FHWA will also accept sufficiency rating listed on the national bridge inventory. However, the PDT members agreed to wait for Caltrans report before deciding. As necessary, the PDT members may schedule another meeting prior to next regular schedule meeting to discuss the next step approach.</li> <li>○ Tribal Transportation Program Safety Funds There are set aside safety funds to address transportation safety issues.</li> </ul> </li> </ul> <p>Based on the information above, Jon added that the project should consider applying for any eligible funds.</p> <ul style="list-style-type: none"> <li>• Cabazon Jackie stated that Cabazon has their transportation plan and agreed to share it with 29 Palms.</li> <li>• CVWD <ul style="list-style-type: none"> <li>○ Andy reported that the project team held a teleconference with CVWD with PACE yesterday to talk about HEC-RAS modeling. The decisions are: <ul style="list-style-type: none"> <li>▪ Concrete slope lining for both north and south channel banks</li> <li>▪ CVWD normally would place 3:1 soil (dirt) in front of concrete lining as graffiti abatement. Hydraulic analysis will include the 3:1 soil in front of lining, which is a more conservative approach yield higher water surface elevation.</li> <li>▪ In the event if CVAG and CVWD don't want dirt for aesthetic reasoning for CV/Link, the project doesn't have to redo HEC-RAS model.</li> </ul> </li> </ul> </li> </ul>	<p>5.1</p>

<b>7</b>	<b>CVAG – CV Link</b> Andy reported that the preliminary roadway layout plan, which includes CV/Link access ramps layout and profile was submitted to CVAG via Oct 8, 2019 email.	
<b>8</b>	<b>Funding</b> Refer to funding discussion in Item #6 above.	
<b>9</b>	<b>Schedule</b> Andy distributed and briefly discussed the schedule is going to be delayed since the project still doesn't have a NEPA lead. Jon asked if AES is anticipating any additional costs due to the schedule delays. Andy responded that the AES is trying to control costs within budget now. He will report to the City in the future if situation changes.	
<b>10</b>	<b>Action Items</b> Andy provided an update on Action Items from last month's PDT meeting.	
<b>11</b>	<b>Open Discussions / Other Items</b> Dillon Road channel Jon suggested that the project should consider underground the stormwater drainage channel parallel along Dillon Road, which will make the adjacent property lands more useful. With the underground drainage systems concept, Andy added that the project should also consider setting the CVSC outlet structure at downstream of proposed Dillon Road to minimize additional local scour at the bridge columns. Jon concurred.	
<b>12</b>	<b>Next Meeting</b> <ul style="list-style-type: none"> <li>o Second Thursday, November 14<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	October 20, 2019
---------------------------	------------------

Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



**AGENDA**  
**City of Coachella**



**Dillon Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**  
**PDT Meeting No. 6**

Online web teleconference (Microsoft Teams Meeting) 1 949-508-0867 PIN: 874 030 535#

Thursday, October 10, 2019 at 1:00 pm.

1. Introductions
2. Roadway Engineering:
  - Perform Preliminary Alignment Study
3. Traffic Engineering:
  - Traffic Forecast
    - Forecasting Volumes
4. Environmental Document
  - CEQA/NEPA Process
    - NEPA Lead and Cooperating Agency
5. Structures
  - Sufficiency Rating Calculation
    - Caltrans Performing Load Rating and Hydraulics Scour Analyses
  - Prepare Advance Planning Study (APS)
6. Major Stakeholder Coordination
  - Cabazon Band of Mission Indians
  - Twenty-nine Palms Band of Mission Indians
  - Coachella Valley Water District – CVSC Facilities Operations and Maintenance (O&M)
    - Encroachment Permit
    - Perform HEC-RAS Analysis
7. CVAG – CV/Link
8. Funding
9. Schedule
10. Action Items
11. Open Discussions / Other Items
12. Next Meeting
  - PDT – Second Thursday, November 14, 2019 at 1:00 pm



Attendees Sign-In Sheet

City of Coachella



Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC),

[aka Whitewater River] Project – City Project No. 2019-ST-109

PDT Meeting No. 06

Thursday, October 10, 2019 at 1:00 pm

Online web teleconference (Microsoft Teams Meeting)

Initial	Names	Representing	Office Phone	e-mails
✓	Jonathan Hoy	City of Coachella	760-398-5744	JHoy@coachella.org
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
✓	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	jacuna@cabazonindians-nsn.gov
	Matt Huffman	Cabazon Band of Mission Indians	760-391-3607	MHuffman@cabazonindians-nsn.gov
✓	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
	Alberto Vergel De Dios	Caltrans – Local Assistance	909-806-3944	Albert.Vergel.De.Dios@dot.ca.gov
	Marko Germono	Caltrans – Local Assistance	909-806-4709	Marko.Germono@dot.ca.gov
	Eric Cowle	CVAG	760-346-1127	ecowle@cvag.org
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
	Ulrich Sauerbrey	CVAG	760-346-1127	usauerbrey@cvag.org
✓	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
✓	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
	James Santos	ESA	949-870-1518	JSantos@esassoc.com
✓	Monica Corpuz	ESA	626-714-4618	MCorpuz@esassoc.com

**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.07

Meeting Date: Thursday, November 14, 2019 at 1:00 pm      Location: Coachella Library Conference # 3, &  
Attachments: Agenda      Via Teleconference  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: subsequent to teleconference call, CADD file was posted on SharePoint. 29 Palms prefers GIS Shapefile format and asks NV5 to convert to GIS Shapefile format.</i>	NV5 (Jay)	Pending
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES. <i>Update: Jon stated that the City's consultant, NHC should be finishing up the H&amp;H analysis soon. He will check and provide the modeling data when they are done.</i>	City (Gabor)	Pending
7.1	AES will share the roadway alignment study to discuss the billboard impacts and relocations with the City.	AES (Andy)	New

**DISCUSSION ITEMS:**

No.	Discussions	Action Items
1	<p><b>Introductions</b>                      AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the meeting and teleconference call. Please refer to attached sign-in sheet.</p>	
2	<p><b>Roadway Engineering</b></p> <ul style="list-style-type: none"> <li>• <b>Billboards</b>                      Andy reported that AES recently asked the surveyor to take ground survey on some of the billboards. Based on survey shots, there are a minimum two on the northwest side that need to be relocated. The other two on southeast side, the “A” frame overhangs are encroaching in the proposed public right of way (ROW), above the proposed sidewalk. Typically, privately owned billboards are located outside the street ROW.                      AES needs to check with the City on the requirements, the solution options are:                     <ol style="list-style-type: none"> <li>i. Allow overhang encroachment, or</li> <li>ii. Relocate all four billboards, or</li> <li>iii. Realign roadway further to northwest side to avoid relocating on two billboards on southeast side, only relocate two on northwest side.</li> </ol>                     Jackie stated that the billboards are on lease. Cabazon can assist on coordinating the relocations.                      Until the project complete the environmental document, we can’t talk to them about relocation yet.</li> <li>• <b>Utility as-built research</b>                      Andy reported that AES started the utility as-built research by sending out request letters to all purveyors.</li> </ul>	7.1
3	<p><b>Traffic Engineering</b>                      Caltrans will not review any reports until a NEPA lead is determined or a federal project number is assigned.</p>	
4	<p><b>Environmental Document</b></p> <ul style="list-style-type: none"> <li>• <b>CEQA/NEPA Process</b>                      Andy distributed a draft memorandum of Understanding (MOU) before the PDT meeting.                      Shawn raised the tribe’s concerns not to give up their sovereignty to Caltrans to prepare the NEPA.                      Andy responded that the MOU is intended for Dillon Road Project only, as it was drafted, the MOU will terminate when Caltrans approve the final Environmental Document, or any party can terminate at any time. This will assure the tribe is not giving up any sovereignty.                      Jackie and Shawn stated that it has been routed to the tribal attorney for review and comment.                      Jackie reported that they haven’t heard back from Amy Dutschke, Regional Director, BIA Pacific Regional Office, if BIA is going to be the NEPA lead.</li> </ul>	



5	<p><b>Structures</b></p> <ul style="list-style-type: none"> <li>• Sufficiency Rating Calculation Andy reported that he spoke with Gedion Werrede of Caltrans SMI, still waiting on the load rating and hydraulics analyses. They were informed of the tight deadline coming up on Nov 27<sup>th</sup>, but no new updates from Caltrans yet. Meanwhile, AES already filled out the HBP fund application.</li> </ul>	
6	<p><b>Major Stakeholder Coordination</b></p> <ul style="list-style-type: none"> <li>• 29Palms Shawn reported that they have spoken to BIA on TTP Bridge program but were referred back to FHWA. Other talking points were listed below: <ul style="list-style-type: none"> <li>○ Bridge sufficiency rating 29Palms plans to work with FHWA tribal coordinator to update the sufficiency rating into the tribal bridge inventory program. Tribe is planning to apply for TTP – bridge fund.</li> <li>○ The project consists of both bridge and roadway improvements. She suggested that both tribes apply funding separately. Cabazon should consider apply TTP fund for the roadway portion.</li> </ul> </li> <li>• Cabazon Jackie stated that she will forward any MOU review comments to the team once the Cabazon attorney completed the review.</li> <li>• CVWD <ul style="list-style-type: none"> <li>○ Shawn mentioned that tribe met with CVWD. CVWD is planning to clear the brush and regrade to reestablish streamflow in the middle of the channel.</li> <li>○ Shawn reported that encroach permit issue was discussed too, but no formal outcoming yet.</li> </ul> </li> </ul>	
7	<p><b>Funding</b></p> <p>In order to be competitive for federal funding, the project developed project funding strategic plan resolution to be presented to Dillon Road JPA at 3:00pm this afternoon.</p>	
8	<p><b>Schedule</b></p> <p>Andy distributed and briefly discussed that the schedule is delayed since the project still doesn't have a NEPA lead. It provided a snapshot of the impacts assuming the project may not have a NEPA lead until after the New Year. Actual impacts are to be determined later.</p>	
9	<p><b>Action Items</b></p> <p>Andy provided an update on Action Items from last month's PDT meeting.</p>	
10	<p><b>Open Discussions / Other Items</b></p> <p>None.</p>	
12	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>○ JPA Special Meeting, Thursday, November 14, 2019 at 3:00 pm</li> <li>○ Second Thursday, December 12<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	November 20, 2019
---------------------------	-------------------

Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



Attendees Sign-In Sheet

City of Coachella



Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC),

[aka Whitewater River] Project – City Project No. 2019-ST-109

PDT Meeting No. 07

Thursday, November 14, 2019 at 1:00 pm

Online web teleconference (Microsoft Teams Meeting)

Initial	Names	Representing	Office Phone	e-mails
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
*TC	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	jacuna@cabazonindians-nsn.gov
	Matt Huffman	Cabazon Band of Mission Indians	760-391-3607	MHuffman@cabazonindians-nsn.gov
	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
SM	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
	Eric Cowle	CVAG	760-346-1127	ecowle@cvag.org
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
	Ulrich Sauerbrey	CVAG	760-346-1127	usauerbrey@cvag.org
AE	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
DC	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
	James Santos	ESA	949-870-1518	JSantos@esassoc.com
	Monica Corpuz	ESA	626-714-4618	MCorpuz@esassoc.com