

## March 2020 – Quarterly Progress Report

### **Chronological Activities Summary:**

- 12/12/2019 – PDT Meeting No. 8, and meeting minutes were distributed on 12/20/2019.
- 12/18/2019 – City resubmitted the HBP application to Caltrans Local Assistance.
- 1/7/2020 – CVAG sent a support letter to Caltrans District 8 Director.
- 1/9/2020 – PDT Meeting No. 9, and meeting minutes were distributed on 1/18/2020.
- 1/15/2020 – Caltrans Structure Maintenance and Investigations (SMI) conducted another routine bridge inspection.
- 1/23/2020 – City sent the Joint NEPA Lead Agency letter to BIA and Caltrans.
- 1/30/2020 – Dillon Road Joint Powers Authority held a Special Meeting to adopt 2 resolutions and direct staff on holding public hearing for posting weight limit restrictions.
- 1/31/2020 – CVAG received a response letter from Caltrans District 8 Director. Caltrans Local Assistance is considering the acceptance of the HBP application for the 2019/2020 federal fiscal year.
- 2/5/2020 – Per Caltrans' instructions, RCTC submitted the FTIP amendment to SCAG to reprogram Surface Transportation Block Grant (STBG) from 2023/24 to 2021/22.
- 2/10/2020 – Submitted the JPA Resolutions No. DR-2020-01 and DR-2020-02 to Caltrans Local Assistance.
- 2/13/2020 – PDT Meeting No. 10, and meeting minutes were distributed on 2/18/2020.
- 2/20/2020 – Twenty-nine Palms' Coordination, and meeting minutes were distributed on 2/21/2020.

### **Upcoming Activities:**

1. Follow-up with Caltrans Local Assistance on two possible Federal nexuses:
  - a. HBP fund eligibility
    - i. Caltrans SMI on revised bridge inspection report on NBI Item # 60 from score of 5 to 4, which would classify the bridge as structurally deficient. Hence, eligible for HBP fund.
  - b. STBG fund – FTIP amendment on reprogramming STBG
    - i. Pending FHWA approval on FTIP amendment in late April 2020.
2. Hold public hearing on weight limit restrictions at the City of Coachella City Council Meeting on March 25, 2020, at 6:00 pm.

### **Challenges:**

1. Finding a NEPA agency. Continue to work with Caltrans and BIA.
2. Seeking funding: HBP and TTP, etc.

### **Critical milestones:**

1. Better Utilizing Investments to Leverage Development (BUILD) Discretionary Grants application due is May 18, 2020

**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.08

Meeting Date: Thursday, December 12, 2019 at 1:00 pm      Location: Coachella Library Conference # 3, &  
Attachments: Agenda      Via Teleconference  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: subsequent to teleconference call, CADD file was posted on SharePoint. 29 Palms prefers GIS Shapefile format and asks NV5 to convert to GIS Shapefile format.</i>	NV5 (Jay)	Pending
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES. <i>Update: Jon stated that the City's consultant, NHC should be finishing up the H&amp;H analysis soon. He will check and provide the modeling data when they are done.</i>	City (Gabor)	Pending
7.1	AES will share the roadway alignment study to discuss the billboard impacts and relocations with the City.	AES (Andy)	Closed
8.1	Bassam (CVAG) will talk to Tom Kirk (CVAG's Executive Director) and Martin Magana (CVAG's Director of Transportation) in regards to the project's priority on Transportation Project Prioritization Study (TTPS) given the new sufficiency rating in the latest BIR	CVAG (Bassam)	New

**DISCUSSION ITEMS:**

No.	Discussions	Action Items
<b>1</b>	<p><b>Introductions</b></p> <p>AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the meeting. Please refer to attached sign-in sheet.</p>	
<b>2</b>	<p><b>Roadway Engineering</b></p> <ul style="list-style-type: none"> <li>• <b>Billboards</b></li> </ul> <p>Andy reported that AES recently asked the surveyor to take ground survey on some of the billboards. Based on survey shots, there are a minimum two on the northwest side that need to be relocated. The other two on southeast side, the “A” frame overhangs are encroaching in the proposed public right of way (ROW), above the proposed sidewalk. Typically, privately owned billboards are located outside the street ROW.</p> <p>Andy shared the alignment study exhibits and discussed the proposed solution options as follows:</p> <ol style="list-style-type: none"> <li>i. Consider allowing overhang encroachment over the sidewalk, or</li> <li>ii. Relocate all four billboards, approximately \$250K each, which is fairly costly, or</li> <li>iii. Realign roadway centerline with 16’ offset further to northwest side to avoid relocating two billboards on southeast side, only relocate two on northwest side.</li> </ol> <p>Relocation of each billboard is estimated to be \$250,000 per billboard Jackie (Cabazon) responded that the same landowner for both side of the street. Realign 16’ offset is acceptable to avoid two billboards relocation. She reported that some of the billboards might be trespassing / not in the correct spot of their easements, but will find out and report back.</p>	
<b>3</b>	<p><b>Environmental Document</b></p> <ul style="list-style-type: none"> <li>• <b>CEQA/NEPA Process</b></li> </ul> <p>Jackie (Cabazon) reported that BIA has agreed to be the NEPA lead for the project.</p> <p>Anthony (29 Palms) plans to speak with Caltrans’ Native American liaison in Sacramento for advice on how to proceed (in terms of Caltrans participation in the process)</p> <p>Andy reported that Caltrans are using a revised FTIP# because RCTC reassigned \$1000 to the project in order to create a federal nexus.</p> <p><i><b>Subsequent to the Meeting</b></i></p> <p><i>However, after the meeting Caltrans sent an email saying the FTIP is not valid. The email is attached with this meeting minutes as reference.</i></p>	
<b>4</b>	<p><b>Structures</b></p> <p>Andy reported that the official bridge inspection report was released and bridge sufficiency rating is 26.4.</p> <p>Caltrans’ email asked for proof that bridge is structurally deficient in an email for HBP eligibility. AES responded referencing the federal regulations and Caltrans HBP guidelines listed below:</p>	

	<ul style="list-style-type: none"> <li>• Dillon Road Bridge – BIR Item 67 (Structural Evaluation) is 2, which meets the criteria per 23 CFR 490.405, § 490.411(b) and § 490.413, NBI Item 67 = 2 or less is classified as Structurally Deficient. Pending Caltrans HQ HBP Managers’ determination.</li> <li>• Sufficiency Rating 26.4&lt;50, eligible for HBP total replacement.</li> <li>• Caltrans state bridge owner is required to post weight limit signs to alert truckers to use alternate routes             <ul style="list-style-type: none"> <li>○ Corrective maintenance/Action plans within 30 days                 <ul style="list-style-type: none"> <li>▪ Public hearings (recommended)</li> <li>▪ Posting sign permanently, until new bridges are constructed</li> </ul> </li> </ul> </li> <li>• 29 Palms is willing to post signs in the interest of public safety, however they are technically not bound by Caltrans requirements / demands</li> <li>• Submitted HBP application on 11/27/2019, pending Caltrans HQ review and approval HBP application was filed using Coachella’s locode, however the resolution approved in the JPA meeting is only for the authority to be the applicant. It does not give the City the authority to administrate / manage the project. The City is just representing the JPA as the applicant.</li> <li>• Continue to prepare Advance Planning Study (APS)</li> </ul>	
<p><b>5</b></p>	<p><b>Major Stakeholder Coordination</b></p> <ul style="list-style-type: none"> <li>• 29Palms             <ul style="list-style-type: none"> <li>○ Anthony reported that 29 Palms is in the process of actively compiling information in order to make a direct special request to FHWA and BIA regarding funding.</li> </ul> </li> <li>• Cabazon</li> <li>• CVWD             <ul style="list-style-type: none"> <li>○ Shawn mentioned that tribe met with CVWD. CVWD is continuing the project to clear the brush and regrade to reestablish streamflow in the middle of the channel.</li> </ul> </li> </ul>	
<p><b>6</b></p>	<p><b>Schedule</b> AES will update the schedule based on BIA as NEPA lead agency.</p>	
<p><b>7</b></p>	<p><b>Action Items</b> Andy provided an update on Action Items from last month’s PDT meeting. Added new action item for CVAG.</p>	
<p><b>8</b></p>	<p><b>Open Discussions / Other Items</b> None.</p>	
<p><b>9</b></p>	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>○ Second Thursday, January 9<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	December 20, 2019
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Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



**Attendees Sign-In Sheet  
City of Coachella**



**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC),  
[aka Whitewater River] Project – City Project No. 2019-ST-109  
PDT Meeting No. 08**

Thursday, December 12, 2019 at 1:00 pm

Coachella Library Conference Room #3 and Online web teleconference (Microsoft Teams Meeting)

Initial	Names	Representing	Office Phone	e-mails
<i>GP</i>	Gabor Pakozdi	City of Coachella	442-256-5104	gpakozdi@coachella.org
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
<i>JB</i>	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	jacuna@cabazonindians-nsn.gov
	Matt Huffman	Cabazon Band of Mission Indians	760-391-3607	MHuffman@cabazonindians-nsn.gov
<i>AM</i>	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
<i>SM</i>	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
<i>BA</i>	Bassam Al-Beitawi	CVAG	760-346-1127	balbeitawi@cvag.org
	Eric Cowle	CVAG	760-346-1127	ecowle@cvag.org
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
	Ulrich Sauerbrey	CVAG	760-346-1127	usauerbrey@cvag.org
<i>AC</i>	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
<i>DC</i>	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
	Alberto Vergel De Dios	Caltrans –Local Assistance	909-806-3944	Albert.Vergel.De.Dios@dot.ca.gov
	Aaron Burton	Caltrans – Environmental	909-383-2841	aaron.burton@dot.ca.gov
	Marko Germono	Caltrans –Local Assistance	909-806-4709	Marko.Germono@dot.ca.gov
	Eduardo Moreno Castaneda	Caltrans –Local Assistance	909-889-8640	eduardo.castaneda@dot.ca.gov
	Heather Housh	CBMI		hhoush@cabazonindians-nsn.gov
<i>O.E.</i>	<i>OSCAR ESPINOZA</i>	<i>C. of C.</i>	<i>————</i>	<i>————</i>

**From:** [Moreno-Castaneda, Eduardo@DOT](mailto:Moreno-Castaneda_Eduardo@DOT)  
**To:** [Andy Cheah](mailto:Andy.Cheah); [Gabor Pakozdj](mailto:Gabor.Pakozdj); "[Shawn Muir \(smuir@29palmsbomi-nsn.gov\)](mailto:Shawn.Muir)"; "[Jacquelyn Barnum \(jbarnum@cabazonindians-nsn.gov\)](mailto:Jacquelyn.Barnum)"; [Anthony Madrigal](mailto:Anthony.Madrigal); [Joey Acuna Jr. \(jacuna@cabazonindians-nsn.gov\)](mailto:Joey.Acuna.Jr); [Darren Cheah](mailto:Darren.Cheah); [ecowle@cvag.org](mailto:ecowle@cvag.org); [Martin Magana](mailto:Martin.Magana); [usauerbrey@cvag.org](mailto:usauerbrey@cvag.org); [Vergel De Dios](mailto:Vergel.De.Dios); [Alberto C@DOT](mailto:Alberto.C@DOT); [Burton, Aaron P@DOT](mailto:Burton.Aaron.P@DOT); [Germono, Marko@DOT](mailto:Germono.Marko@DOT); [Bassam Al-Beltawi](mailto:Bassam.Al-Beltawi)  
**Subject:** RE: Dillon Road - PDT meeting  
**Date:** Thursday, December 12, 2019 2:56:34 PM  
**Attachments:** [image002.png](#)

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Good morning Andy,

The LAPG 6A HBP Application has been reviewed for eligibility. Unfortunately we've been informed that it cannot be reviewed for the following reasons:

1. The current bridge inspection report (BIR) dated 1/17/19 does not show that the bridge is eligible for HBP funding. For a bridge to be eligible, it must have any NBI item 58, 59, or 60 rated at a 4 or less. To be coded as structurally deficient, one of these three NBI items must be rated 4 or less **and** the sufficiency rating less than 80 or when one of its NBI items, 67—Structural Evaluation or 71—Waterway Adequacy, is 2 or less. Currently, the application indicates NBI item 67 to be 4.
2. The bridge was posted in a letter from SM&I to the City of Indo dated 12/2/19. The City should contact the SM&I inspector to re-inspect the bridge and publish a revised BIR since the latest BIR is dated prior to the posting.
3. The bridge project is a capacity increasing project and must be in the RCTC 20-year regional transportation plan.

It is recommended to re-submit the updated LAPG 6A once the bridge is eligible assuming a new BIR will show that it is eligible as structurally deficient. Provide the RCTC 20-year plan showing that this bridge is included in the capacity increasing air quality analysis for 6-lanes. If the 6-lane capacity increasing bridge is not in the RCTC plan, the bridge may still be eligible for replacement and placed on the prioritization list as a 2-lane bridge replacement assuming that it is structurally deficient and the sufficiency rating is less than 80.

In addition, HQ has brought to my attention that the FPN assigned to this project is invalid. Caltrans exercises its FHWA delegated authority by further delegating federal authority to local agencies to the greatest extent possible for those federal-aid projects that are located off of the State Highway System. The local agency is responsible for the conception, planning, programming, environmental investigation, design, right of way, construction and maintenance of the projects on their local transportation system. Unfortunately, the project limits are out of the City of Coachella's transportation system. Coachella may act as the implementing agency on behalf of the responsible agency. However, the Joint Powers of Authority would need to apply for a new Locode and Master Agreement. For more information please refer to Chapters 2 and 4 of the LAPM.

Thank you,

Eduardo Moreno Castaneda  
HSIP Coordinator/ Associate Transportation Planner

**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.09

Meeting Date: Thursday, January 9, 2020 at 1:00 pm      Location: Coachella Library Conference # 3, &  
Attachments: Agenda      Via Teleconference  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: NV5 will provide Shapefiles shortly.</i>	NV5 (Jay)	Pending
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES. <i>Update: Gabor to obtain flowrates from the City's consultant, Q3 Consulting.</i>	City (Gabor)	Pending
8.1	Bassam (CVAG) will talk to Tom Kirk (CVAG's Executive Director) and Martin Magana (CVAG's Director of Transportation) in regards to the project's priority on Transportation Project Prioritization Study (TPPS) given the new sufficiency rating in the latest BIR	CVAG (Bassam )	Closed
9.1	City to setup a special with JPA meeting to discuss and approve the items below: a. Dillon Road Alignment Study b. BIA and Caltrans as joint NEPA Lead Agency, seeks direction below: i. Memorandum of Understanding with roles and responsibilities, or ii. Letter documenting the joint lead approach and emphasizing concurrent reviews to avoid rework. c. Use City's locode for HBP application	City (Gabor)	New
9.2	City to coordinate with fire department to obtain the firetrucks inventory information for checking axle loads. Firetrucks may need to use alternative routes, avoiding going on the bridge.	City (Gabor)	New
9.3	City write request letter to Caltrans asking to use City's locode for the project for HBP application.	City (Gabor)	New



**DISCUSSION ITEMS:**

No.	Discussions	Action Items
1	<p><b>Introductions</b></p> <p>AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the meeting. Please refer to attached sign-in sheet.</p>	
2	<p><b>Roadway Engineering</b></p> <p>Andy reported that roadway Engineering is on track. Alignment study was in December PDT meeting and the plan was submitted to Cabazon for review and concurrence.</p> <ul style="list-style-type: none"> <li>• <b>Billboards</b>                      Andy reported that AES recently asked the surveyor to take ground survey on some of the billboards. Based on survey shots, there are a minimum two on the northwest side that need to be relocated. The other two on southeast side, the “A” frame overhangs are encroaching in the proposed public right of way (ROW), above the proposed sidewalk. Typically, privately owned billboards are located outside the street ROW.                      Andy shared the alignment study exhibits and discussed the proposed solution options as follows:                     <ol style="list-style-type: none"> <li>i. Consider allowing overhang encroachment over the sidewalk, or</li> <li>ii. Relocate all four billboards, approximately \$250K each, which is fairly costly, or</li> <li>iii. Realign roadway centerline with 16’ offset further to northwest side to avoid relocating two billboards on southeast side, only relocate two on northwest side.</li> </ol>                     Relocation of each billboard is estimated to be \$250,000 per billboard                      Andy suggested taking the PDT member’s concurrence and/or recommendation of shifting the construction centerline of 16 feet offset as referenced in item iii above, to the JPA for a final acceptance and approval.                 </li> </ul>	9.1a
3	<p><b>Environmental Document</b></p> <p>Environmental has been formally kicked off with BIA as NEPA lead agency</p> <ul style="list-style-type: none"> <li>• <b>NEPA Process</b> <ul style="list-style-type: none"> <li>○ Caltrans agreed to be joint NEPA with BIA, based on the Surface Transportation Block Grant (federal fund) recently relocated by RCTC, and potential of securing HBP fund.</li> <li>○ The PDT members concurred with Caltrans’ approach as Joint NEPA, and suggested to take this item to the JPA for final concurrence. The City will coordinate to schedule a special JPA shortly.                             <ul style="list-style-type: none"> <li>▪ For the Environmental technical studies, it was decided in the meeting that ESA will submit documents to the Caltrans and JPA concurrency. JPA (Cabazon and/or Twenty-nine Palms) will assist (serve as a conduit) to forward the reports to BIA for their review, instead of submitting documents to BIA directly.</li> </ul> </li> </ul> </li> </ul>	9.1b

	<ul style="list-style-type: none"> <li>• CEQA             <ul style="list-style-type: none"> <li>○ CEQA was originally prepared under the City’s name, the PDT agreed to update and revalidate the prior approved CEQA, instead of a new CEQA under the JPA.</li> </ul> </li> </ul>	
4	<p><b>Structures</b></p> <ul style="list-style-type: none"> <li>• Andy reported that the City of Indio installed weight limit signs on January 7, 2020</li> <li>• Andy and CVAG (Bassam) recommended that the JPA holds a public hearing to inform the public of the new imposed load limits of the bridge. Although, the tribes may not require complying the California Vehicles Codes, it is in the best interest for public safety.</li> <li>• Bassam suggested installing additional advanced signs to forewarn truckers to use alternate detour route.</li> <li>• City (Gabor) brought up a concern on load limits restriction, which would potentially impact firetrucks going on the bridge. He is going to coordinate with fire department to obtain the firetrucks inventory information. If the axle loads exceed the restrictions, then firetrucks also need to use alternative routes, avoiding going on the bridge.</li> <li>• The PDT agreed to take this item to the next JPA meeting for concurrence and selection of hearing venue, including date and time.</li> </ul>	9.2
5	<p><b>Funding</b></p> <ul style="list-style-type: none"> <li>• Andy and City (Gabor) reported that a response letter to Caltrans’ comments in regards to the HBP application was resubmitted on December 18, 2019.</li> <li>• Caltrans (Albert) stated that HBP application was sent to their counterparts in Caltrans HQ (HBP program management).</li> <li>• Albert and (Caltrans) Eddy stated that there were two outstanding review comments on the HBP application below:             <ul style="list-style-type: none"> <li>○ Locode                 <p>Caltrans HQ had reservations about using City’s locode.</p> <p>CVAG (Jon) stated that he spoke to Sean Young of Caltrans Local Assistance when he was the City Engineer. Using the City of Palm Springs as example, they have tribal lands (checker block parcels) along some of the corridor. The City was able to use their locode for those projects.</p> <p>Albert asked the City to write letter formally request on using the City’s locode for this project, so that he can address and resolve this issue with HQ.</p> </li> <li>○ Structurally Deficient.                 <p>Albert and Eddy stated the bridge is not eligible for funding, because BIR does not meet any of the four structurally deficient per “6.9 Major Deficiencies” of Local Assistance Program Guidelines – Highway Bridge Program.</p> <p>Andy shared the NBI Item #60 score discrepancies:</p> <ul style="list-style-type: none"> <li>▪ Oct 15, 2019 BIR showed a score of 4 (bridge is structurally deficient)</li> <li>▪ Dec 2, 2019 BIRs showed a score of 5</li> </ul> <p>Andy pointed that the score should remain unchanged, since no repair work has been performed.</p> <p>Andy reported that Caltrans SMI scheduled to perform another routine bridge inspection Jan 15, 2020, which will mostly likely revert NBI Item #60 substructure score to 4 and provide a revised BIR in a couple weeks.</p> </li> </ul> </li> </ul>	9.3

6	<p><b>Major Stakeholder Coordination</b></p> <ul style="list-style-type: none"> <li>• 29Palms No representative present in this meeting.</li> <li>• Cabazon No new updates. Jackie reported that they scheduled a call with BIA later after the meeting. BIA will visit in person next week.</li> <li>• CVWD No representative present in this meeting.</li> </ul>	
7	<p><b>Schedule</b></p> <p>Andy distributed an updated schedule</p> <ul style="list-style-type: none"> <li>• It showed a couple months delay due to uncertainty of NEPA lead agency.</li> <li>• Andy reported that the schedule assumed both Caltrans and BIA have concurrent review time of 30 calendar days. Jackie concurred with schedule approach and will work with BIA to ensure commitment to 30 days review duration.</li> </ul>	
8	<p><b>Action Items</b></p> <p>Refer to Action Items Log above.</p>	
9	<p><b>Open Discussions / Other Items</b></p> <p>None.</p>	
10	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>○ Second Thursday, February 13<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	January 18, 2019
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Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



**AGENDA**  
**City of Coachella**



**Dillon Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109 /Federal Project No. STPL 5294 (019)**  
**PDT Meeting No. 9**

Coachella Library Room#3 and MS Teams web teleconference 1 949-508-0867 PIN: 874 030 535#

Thursday, January 9, 2020 at 1:00 pm.

1. Introductions:
2. Roadway Engineering:
3. Environmental Document:
  - NEPA – Proceed with BIA as the NEPA Lead Agency
    - If HBP Fund is approved, Caltrans wants to be NEPA Joint Lead Agency
    - Risk Management and Control Approach – Potential of rework when HBP is approved
      - Memorandum of Understanding – Identifying Cooperating Agency and Participating Agencies, or
      - Formally notifying Caltrans that BIA is the NEPA Lead, offers concurrent reviews. Also emphasize no rework when HBP is approved.
  - CEQA Updates
    - Since the CEQA was prepared in 2010, City continues to be the CEQA Lead Agency
    - Caltrans cannot be the CEQA, because the Project is not on interstate or state highway systems
4. Structures:
  - City of Indio installed the weight limit signs on Jan 7, 2020
  - Recommend holding public hearing(s) per California Vehicle Code Sections 35650-35655.5
5. Funding:
  - City responded to Caltrans' comments and resubmitted HBP application on Dec 18, 2019
6. Major Stakeholder Coordination:
  - Cabazon Band of Mission Indians
  - Twenty-nine Palms Band of Mission Indians
  - Coachella Valley Water District – CVSC Facilities Operations and Maintenance (O&M)
7. Schedule:
8. Action Items:
9. Open Discussions / Other Items
10. Next Meetings:
  - PDT – Second Thursday, February 13, 2020 at 1:00 pm



**Attendees Sign-In Sheet  
City of Coachella**



**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**

**[aka Whitewater River] Project – City Project No. 2019-ST-109**

PDT Meeting No. 09, Thursday, ~~December 12, 2019~~ at 1:00 pm **JAN 9, 2020**

Coachella Library Conference Room #3 and Online web teleconference (Microsoft Teams Meeting)

Initial	Names	Representing	Office Phone	e-mails
<i>GP</i>	Gabor Pakozdi	City of Coachella	760-398-5744	gpakozdi@coachella.org
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
	Oscar Espinoza	City of Coachella	760-398-5744	OEspinoza@coachella.org
	Heather Housh	Cabazon Band of Mission Indians		HHoush@cabazonindians-nsn.gov
	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
<i>JH</i>	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	jacuna@cabazonindians-nsn.gov
	Paul Slama	Cabazon Band of Mission Indians	760-238-5751	pslama@cabazonindians-nsn.gov
	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
<i>*TC</i>	Alberto Vergel De Dios	Caltrans –Local Assistance	909-806-3944	Albert.Vergel.De.Dios@dot.ca.gov
	Aaron Burton	Caltrans – Environmental	909-383-2841	aaron.burton@dot.ca.gov
<i>*TC</i>	Eduardo Moreno Castaneda	Caltrans –Local Assistance	909-889-8640	eduardo.castaneda@dot.ca.gov
	Marko Germono	Caltrans –Local Assistance	909-806-4709	Marko.Germono@dot.ca.gov
<i>BAF</i>	Bassam Al-Beitawi	CVAG	760-346-1127	balbeitawi@cvag.org
<i>JH</i>	Jonathan Hoy	CVAG	760-346-1127	jonhoy1991@gmail.com
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
<i>AC</i>	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
<i>AC</i>	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
<i>*TC</i>	Monica Corpuz	ESA   Environmental Science Associates	626-714-4618	MCorpuz@esassoc.com
	<i>*TC - Via Teleconference</i>			

**MEETING MINUTES**  
**City of Coachella**  
**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109**

Project Development Team (PDT) Meeting – No.10

Meeting Date: Thursday, February 13, 2020 at 1:00 pm      Location: Coachella Library Conference # 3, &  
Attachments: Agenda      Via Teleconference  
Attendees Sign-in Sheet  
Distribution: Attendees List      Recorded by: Andy Cheah and Darren Cheah

**ACTION ITEMS:**

No.	Actions	Duty	Status
3.1	29 Palms requested that GIS Shapefiles to be provided once the aerial mapping work is complete. <i>Update: AES provided a link to download shapefile from NV5 dropbox on 2/11/2020.</i>	NV5 (Jay)	Closed
5.1	City to share the Dillon Road hydrology and hydraulics modeling report with AES. <i>Update: Gabor to obtain flowrates from the City's consultant, Q3 Consulting.</i>	City (Gabor)	Pending
9.1	City to setup a special with JPA meeting to discuss and approve the items below: <ul style="list-style-type: none"> <li>a. Dillon Road Alignment Study</li> <li>b. BIA and Caltrans as joint NEPA Lead Agency, seeks direction below: <ul style="list-style-type: none"> <li>i. Memorandum of Understanding with roles and responsibilities, or</li> <li>ii. Letter documenting the joint lead approach and emphasizing concurrent reviews to avoid rework.</li> </ul> </li> <li>c. Use City's locode for HBP application</li> </ul>	City (Gabor)	Closed
9.2	City to coordinate with fire department to obtain the firetrucks inventory information for checking axle loads. Firetrucks may need to use alternative routes, avoiding going on the bridge.	City (Gabor)	Pending
9.3	City write request letter to Caltrans asking to use City's locode for the project for HBP application.	City (Gabor)	Closed
10.1	Draft a public hearing notice flyer	AES (Andy)	New

**DISCUSSION ITEMS:**

No.	Discussions	Action Items
1	<p><b>Introductions</b></p> <p>AnGenious Engineering Services, Inc. (AES) PM (Andy Cheah) opened the meeting. Please refer to attached sign-in sheet.</p>	
2	<p><b>Roadway Engineering</b></p> <p>Andy reported that roadway engineering is on track. 29 Palms requested more time to review the alignment study during the last JPA Board meeting but haven't heard back from them yet. Alignment study will be brought back into next month's JPA Board meeting for approval.</p> <p>Cabazon (Jackie) reported that property owner (in between Cabazon and 29 Palms' land) on Cabazon side is happy with the proposed alignment shift, which will provide them with more frontage.</p>	
3	<p><b>Environmental Document</b></p> <p>Andy reported that the City sent a letter to both BIA and Caltrans formally requesting them to be Joint NEPA Lead Agencies. BIA is working on it, but no formal responses yet.</p> <p>Caltrans will be joint NEPA lead was decided last PDT meeting, however they have to wait for the FTIP amendment approval on reprogramming the Surface Transportation Block Grant program (STBG) (more information on item #5)</p> <p>ESA (Monica) reported that they were working on APE map this week – will resubmit next week, NES and JD reports almost finished. Working on PES form as well but will have to wait for Caltrans.</p> <p>The project team will send environmental documents to Cabazon to send to BIA.</p>	
4	<p><b>Structures</b></p> <ul style="list-style-type: none"> <li>• Andy reported that he talked to Ben Pham of Caltrans SMI. He is still working on revising item #60 on the bridge inspection report. Hopefully reverting the score back to 4 instead of 5. If it drops to 4, bridge is considered structurally deficient and qualifies for HBP funding.</li> <li>• The JPA Board agreed to hold two public hearings on the weight limits restriction during the next JPA Board Meeting on 3/12/2020, as well as a City of Coachella Council Meeting, but the City Council date was not set. The PDT members agreed on holding the public hearing on 3/11/2020 City Council meeting.</li> <li>• CVAG (Bassem) suggested posting temporary notice signs at the bridge approaches to notify drivers of the upcoming public hearings. He also suggested posting notices in other places (websites, library, newspaper, etc.). Also suggested giving alternatives / possible routes during public hearings.</li> <li>• Andy will draft a public hearing notice flyer that can be posted.</li> </ul>	10.1
5	<p><b>Funding</b></p> <ul style="list-style-type: none"> <li>• Andy reported that Caltrans (Albert) in an email and phone call requested the City to reprogram STBG to 2021/2022, which is within 4-year of 2019 FTIP period.</li> </ul>	

	<ul style="list-style-type: none"> <li>Andy reported that RCTC submitted the FTIP amendment per Caltrans request to reprogram the STBG fund from 2023/24 to 2021/2022. However, it will not be approved by FHWA until late April.</li> <li>Therefore, Caltrans cannot get on board and start work until April at the earliest as they do not have a federal nexus. RCTC had originally put the block grant for 2023/2024, which is beyond 4-year of 2019 FTIP period. Thus, it could not be considered as a nexus right now.</li> </ul>	
6	<p><b>Major Stakeholder Coordination</b></p> <ul style="list-style-type: none"> <li>29Palms No representative present in this meeting.</li> <li>Cabazon No new updates.</li> <li>CVWD No representative present in this meeting.</li> </ul>	
7	<p><b>Schedule</b></p> <p>Andy distributed an updated schedule</p> <ul style="list-style-type: none"> <li>Traffic report item #18 is on critical path – it’s done but waiting for City comments and then Caltrans’ review.</li> <li>Draft traffic study report was sent out via email on 2/12/2020. It was sent to Caltrans as well, but unlikely that they will be able to review it until FTIP amendment is approved in April. Optimistic if Caltrans can review the report early April (Item #19), but most likely FTIP amendment might take until end of April.</li> <li>Item #38 – NEPA determination remains as an issue. Pending on BIA and Caltrans formal responses, the schedule will be further delayed.</li> </ul>	
8	<p><b>Action Items</b></p> <p>Refer to Action Items Log above.</p>	
9	<p><b>Open Discussions / Other Items</b></p> <p>Gabor shared preliminary drainage reports from Q3 and NHC. Q3 report did not show any proposed facilities, since it is outside the City boundary. NHC only show existing drainage information.</p> <p>Andy reported that the project team received the Indio master drainage plan update, which was prepared by WEBB &amp; Associates. He will ask PACE to reach out to WEBB &amp; Associates.</p>	
10	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>Second Thursday, March 12<sup>th</sup> at 1:00pm</li> </ul>	

**DECISION LOG:**

No.	Decisions

*All attendees should review and comment on the above meeting summary content. The attendees’ comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the “Meeting Minutes of Record”.*



<b>DISTRIBUTION DATE:</b>	February 18, 2020
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Attachments: Meeting Agenda  
Meeting Attendees Sign-in Sheet

copy: Project File



**AGENDA**  
**City of Coachella**



**Dillon Bridge over Coachella Valley Stormwater Channel (CVSC)**  
**City Project No. 2019-ST-109 /Federal Project No. STPL 5294 (019)**  
**PDT Meeting No. 10**

Coachella Library Room#3 and MS Teams web teleconference 1 949-508-0867 PIN: 874 030 535#

Thursday, February 13, 2020 at 1:00 pm.

1. Introductions:
2. Roadway Engineering:
3. Environmental Document:
  - NEPA – BIA and Caltrans Joint NEPA Lead Agencies
    - Pending on formal responses
4. Structures:
  - Weight Limits – Public hearing(s) per California Vehicle Code Sections 35650-35655.5
    - Dillon Road JPA Board Meeting on March 12, 2020
    - City of Coachella City Council – To be scheduled
5. Funding:
  - RCTC submitted the FTIP amendment per Caltrans request to relocate STBG fund 2021/22
  - Submitted two Dillon JPA resolutions to Caltrans Local Assistance on Feb 10, 2020
    - DR-2020-01 – Using City of Coachella’s locode for HBP fund application
    - DR-2020-02 – Embracing BIA and Caltrans as the Joint NEPA Lead Agencies
6. Major Stakeholder Coordination:
  - Cabazon Band of Mission Indians
  - Twenty-nine Palms Band of Mission Indians
  - Coachella Valley Water District – CVSC Facilities Operations and Maintenance (O&M)
7. Schedule:
8. Action Items:
9. Open Discussions / Other Items
10. Next Meetings:
  - PDT – Second Thursday, March 12, 2020 at 1:00 pm



Attendees Sign-In Sheet  
City of Coachella



**Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)**

**[aka Whitewater River] Project – City Project No. 2019-ST-109**

PDT Meeting No. 10, Thursday, February 13, 2020 at 1:00 pm

Coachella Library Conference Room #3 and Online web teleconference (Microsoft Teams Meeting)

Initial	Names	Representing	Office Phone	e-mails
<i>GP</i>	Gabor Pakozdi	City of Coachella	760-398-5744	gpakozdi@coachella.org
	Luis Lopez	City of Coachella	760-398-5744	llopez@coachella.org
	Oscar Espinoza	City of Coachella	760-398-5744	OEspinoza@coachella.org
	Heather Housh	Cabazon Band of Mission Indians		HHoush@cabazonindians-nsn.gov
<i>JB</i>	Jacquelyn Barnum	Cabazon Band of Mission Indians	760-342-5000 x 84779	JBarnum@cabazonindians-nsn.gov
<i>JA</i>	Joey Acuna Jr.	Cabazon Band of Mission Indians	760-831-5653	jacuna@cabazonindians-nsn.gov
	Paul Slama	Cabazon Band of Mission Indians	760-238-5751	pslama@cabazonindians-nsn.gov
	Anthony Madrigal, Jr.	29 Palms Band of Mission Indians	760-775-3259	amadrigal@29palmsbomi-nsn.gov
	George Nicholas	29 Palms Band of Mission Indians		gnicholas@29palmsbomi-nsn.gov
	Shawn Muir	29 Palms Band of Mission Indians	760-574-4588	smuir@29palmsbomi-nsn.gov
	Alberto Vergel De Dios	Caltrans –Local Assistance	909-806-3944	Albert.Vergel.De.Dios@dot.ca.gov
	Aaron Burton	Caltrans – Environmental	909-383-2841	aaron.burton@dot.ca.gov
	Eduardo Moreno Castaneda	Caltrans –Local Assistance	909-889-8640	eduardo.castaneda@dot.ca.gov
	Marko Germono	Caltrans –Local Assistance	909-806-4709	Marko.Germono@dot.ca.gov
<i>BAB</i>	Bassam Al-Beitawi	CVAG	760-346-1127	balbeitawi@cvag.org
	Jonathan Hoy	CVAG	760-346-1127	jonhoy1991@gmail.com
	Martin Magana	CVAG	760-346-1127	mmagana@cvag.org
<i>AC</i>	Andy Cheah	AnGenious	949-599-5400	Andy.Cheah@Angenious-es.com
<i>DC</i>	Darren Cheah	AnGenious	949-616-0063	Darren.cheah@angenious-es.com
<i>*TC</i>	Monica Corpuz	ESA   Environmental Science Associates	626-714-4618	MCorpuz@esassoc.com
	<i>* TC – via teleconference call</i>			

## 29 Palms Coordination Meeting Minutes

### Dillon Road Bridge over Coachella Valley Stormwater Channel (CVSC)

City Project No. 2019-ST-109

Meeting Date: Thursday, February 20, 2020 at 1:00 pm      Location: 29 Palms Tribal Administration – Conference Room  
Attendees: 29 Palms – Anthony Madrigal  
29 Palms – George Nicholas  
AES – Andy Cheah  
Distribution: Attendees List, and      Recorded by: Andy Cheah  
PM – City of Coachella

#### DISCUSSION ITEMS:

No.	Discussions	Action Items
1.	<p>Public Hearing:</p> <p>29 Palms (George) stated that they may reconsider the needs of holding public hearing(s). AES (Andy) explained that the public hearing is important to notify the public and road users. Primary reason is complying with the laws to protect 29 Palms as the bridge owner from any potential liabilities, due to poor condition of bridge. He reported that the draft notice and presentation slides are currently shared with project team members for review and comment only. They have yet to be advertised or released for public circulation.</p> <p>George responded that they would check with 29 Palms tribe government then get back with the project team. If 29 Palms tribe government agrees with public hearing, then they would want to host and hold it in 29 Palms facilities.</p>	
2.	<p>Alignment Study</p> <p>George stated that 29 Palms preferred to keep using the existing centerline for symmetrical widening, in lieu of 16-foot offset. They understood holding the existing centerline for symmetrical widening would require relocating four billboards on both sides. Whereas shifting the centerline 16-foot offset would only require relocating two billboards on the northwest sides only and protecting the other two billboards in-place on the southeast sides. He asked Anthony to set up a meeting with Cabazon to discuss it before getting back with the project team members of their final decision.</p>	
3.	<p>Funding Application</p> <p>After George left the conference room, Anthony stated that he was aware of the Fiscal Year (FY) 2020 Build Discretionary Grants. He stated that they may need some technical help on the grant application.</p> <p>Andy responded that AES could provide necessary project technical data supporting the application.</p>	

*All attendees should review and comment on the above meeting summary content. The attendees' comments shall be received within seven (7) calendar days from the distribution date shown hereon; otherwise this document is accepted as the "Meeting Minutes of Record".*

<b>DISTRIBUTION DATE:</b>	February 21, 2020
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copy: Project File