



STAFF REPORT
10/23/2019

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Department

SUBJECT: Authorize execution of Amendment No. 1 to West Coast Arborist Maintenance Agreement extending their term for one year.

STAFF RECOMMENDATION:

Authorize execution of Amendment No. 1 to the West Coast Arborist Maintenance Agreement extending their term for one year.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for the Tree Trimming Maintenance Project for city parks, street medians and street parkways on June 8, 2017. The RFP would provide services for areas not within the city's landscape lighting maintenance district areas. This RFP closed on July 12, 2017 and the City received two responses. The Tree Trimming Maintenance Project RFP identified that the term of the project would be for two years.

Council awarded the correspondent maintenance agreement to West Coast Arborist on July 26, 2017. The RFP allows for the agreement term to be extended for one additional year. Staff is recommending execution of the attached Amendment No. 1 to the awarded maintenance agreement with West Coast Arborist, extending the term through July 14, 2020, and augmenting the compensation to allow for services to be continued through the extended term. The augmented compensation will reflect an additional \$40,000.00 above the originally awarded amount bringing the new not to exceed amount to \$115,000.00.

FISCAL IMPACT:

The recommended action will not have a negative impact on the budget. The award amount is allocated in the adopted Fiscal Year 2019/2020 Street and Parks Divisional Budgets.

Attachment:

Proposed Agreement