



## **Public Works Department** **2019 Third Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: October 17, 2019

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between July 2019 and September 2019.

	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<b><u>Streets Division</u></b>				
<b>Illegal Dumping</b>				8 removals 14 homeless camps removed
<b>Weed/brush Abatement</b>				22 jobs
<b>Annual Disaster Council and Quarterly OAPC Meetings</b>				19 meetings
<b>Potholes/Street Repairs</b>		27 tons of hot mix		2500 Potholes
<b>Sidewalk Repairs</b>				12

<b>Special Events</b>				2 events
<b>Street Sign Main.</b>				Replaced 52; Repaired 25
<b>Street Light Repair</b>				58 repaired
<b>Street Striping</b>				10 parking 129 legends
<b>Storm Drain Main</b>				2 storm drains
<b>Traffic Control</b>				21 assignments
	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<b><u>Parks/LLMD</u></b>				
<b>Citations Issued</b>				1,437
<b>Facility Use Permits</b>				402 permits
<b>Overseeding /Fertilization</b>	30 acres			
<b>Park Lighting</b>				59 Fixture Repairs
<b>Special Events</b>				2 events
<b>Sport Field Preparation</b>	22 acres			
<b>Sports Field and Walking Tract</b>				25 Tons of DG for walking tracks
<b>Sprinkler/Irrigation Repairs</b>				121 Heads; 17 valves; 2 Main Lines; 55 drip line;
<b>Tree/Plant Replacement</b>				56 plants
<b><u>Building Maintenance</u></b>				
<b>HVAC Systems Serviced / Repaired</b>				3 repairs
<b><u>Building Repairs</u></b>				
<b>Meeting Room Setups</b>				62
<b>Floor Maintenance</b>	7,500 sq ft			