



STAFF REPORT
6/12/2024

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., City Engineer

SUBJECT: Professional Service Agreement with Kimley-Horn to prepare a Local Road Safety Plan (LRSP) for the City of Coachella in an amount of \$60,000.00.

STAFF RECOMMENDATION:

Authorize the City Manager to use on-call Professional Service Agreement with Kimley-Horn in an amount of \$60,000 to prepare a Local Road Safety Plan (LRSP) for the City of Coachella.

BACKGROUND:

In October 2019, Caltrans announced a Call for Local Roadway Safety Plan (LRSP) applications. The City submitted an LRSP application to Caltrans and the application was accepted and state funding allocation of \$44,000 was approved. The City committed to a local match of \$16,000 for a total budget of \$60,000 to conduct the LRSP.

On October 12, 2022 City Council adopted Resolution 2022-90 approving Master Agreement No. 08-5294S21 and Program Supplement Agreement No. 000000X76 between the State of California and the City of Coachella for the Local Road Safety Plan Project Federal Aid #LRSPL-5294(019).

The LRSP will provide the City a look-ahead for safety improvements that can be applied systemically and programmed through the Capital Improvement Plan. Additionally, this information will be used to help the City apply for grants and other funding opportunities to implement these safety improvements.

DISCUSSION/ANALYSIS:

Staff published a request for qualifications for on-call engineering services and received 21 responses. On January 25, 2023 the City Council authorized the City Manager to qualify and execute Professional Service Agreements for on-call engineering services with eight (8) firms, including Kimley-Horn. The qualified firms were evaluated and Kimley-Horn was selected based on experience, schedule and familiarity with the area. Kimley-Horn has prepared Local Road Safety Plans for many cities throughout the Coachella Valley including Indio, Palm Springs, and Palm Desert. Their experience with LRSPs and the area will allow the LRSP to be completed correctly and quickly within budget.

FISCAL IMPACT:

No fiscal impact to CIP FY 23/24 budget. The local match for this project is \$16,000 and has been appropriated in the CIP FY 23/24 budget.

ATTACHMENTS:

1. Kimley-Horn Proposal
2. Kimley-Horn PSA