



STAFF REPORT
5/17/2022

TO: Parks and Recreation Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Recommend deferring annual audit proceedings identified in the Memorandum of Understanding to Spring 2023 due to reduced field use and league operations by all sports leagues in 2020; in Spring 2023, it is recommended the audited years include 2021 and 2022.

STAFF RECOMMENDATION:

Recommend deferring annual audit proceedings identified in the Memorandum of Understanding to Spring 2023 due to reduced field use and league operations by all sports leagues in 2020; in Spring 2023, it is recommend audited years include 2021 and 2022.

BACKGROUND:

Since 2007, the City has entered into a Memorandum of Understanding (MOU) with the local nonprofit sports leagues for use of park facilities. The MOU identifies the league season per league correspondent to Bagdouma Park and Rancho Las Flores Park; the MOU also identifies areas of the park available to each league use during their identified season.

DISCUSSION/ANALYSIS:

Section 8 of the current Memorandum of Understanding (MOU) with the Sport Leagues identifies that the Sports League shall be audited by a third party financial firm bi-annually. The last year this was completed was 2019, which included CVSL and CLAYF. The audits include two calendar years of activity per league audited.

Due to the lack of sport league activity that occurred at city facilities during 2020 it is recommended that no audits be completed this year and be deferred until 2023. If the Commission supports this recommendation, staff will audit the leagues next in rotation in 2023, for calendar years 2021 and 2022; those leagues that would be in this rotation include CYSAS, CYBSA and CVRYFA.

FISCAL IMPACT:

Recommended action will have a positive fiscal impact of \$8,000-\$10,000.