



STAFF REPORT
1/28/2026

TO: Honorable Mayor and City Council Members

FROM: Celina Jimenez, Director of Economic Development

SUBJECT: Authorize the City Manager to Execute Subrecipient Agreements for the Development of the Caltrans Sustainable Transportation Planning Grant for the Cesar Chavez Street Corridor Transformation Plan with CivicWell (\$83,600), Raices Cultura (\$50,000), and Terra Nova (\$260,140)

STAFF RECOMMENDATION:

Staff recommends that the City Council considers authorizing the City Manager to execute Subrecipient Agreements for the Caltrans Sustainable Transportation Planning Grant for the Cesar Chavez Street Corridor Transformation Plan with CivicWell (\$83,600), Raices Cultura (\$50,000), and Terra Nova (\$260,140).

BACKGROUND:

The Sustainable Transportation Planning Grant Program was created to support the California Department of Transportation's (Caltrans) Mission of providing a safe and reliable transportation network that serves all people and respects the environment.

The California Legislature passed, and Governor Edmund G. Brown Jr. signed into law, Senate Bill 1 (SB 1, Beall, Chapter 5, Statutes of 2017) – The Road Repair and Accountability Act of 2017, a transportation funding bill that provides a reliable fund source to maintain and integrate the State's multimodal transportation system. In addition to the \$9.5 million in traditional State and federal grants, approximately \$25 million in SB 1 funds for Sustainable Communities Grants is available for each grant cycle.

On January 22, 2025, the City submitted an application to Caltrans for its Sustainable Transportation Planning Grant to fund its Cesar Chavez Street Corridor Transformation Plan. On July 1, 2025, City staff received notification that the grant was awarded to the City in the amount of \$393,740, with a required city match of \$51,014 bringing the total project cost to \$444,754.

DISCUSSION/ANALYSIS:

The City also included Sub-Applicants in its application to assist with the development of the Cesar Chavez Street Corridor Transformation Plan and their respective budgets are:

Task #	Task Title	Grant Amount*	Estimated Local Cash Match*	Estimated Local In-Kind Match*	Estimated Total Project Cost*
01	Project Administration (no more than 5% of total grant funds)	\$8,490	\$1,100	\$0	\$9,590
02	Consultant Procurement and Sub-Contracting	\$6,580	\$853	\$0	\$7,433
1	Analysis of Plans, Policies and Existing Conditions	\$89,040	\$11,536	\$0	\$100,576
2	Community Outreach	\$26,500	\$3,433	\$0	\$29,933
3	Community Engagement	\$124,710	\$16,158	\$0	\$140,868
4	Draft Plan	\$102,060	\$13,223	\$0	\$115,283
5	Final Plan/Council Review and Approval	\$36,360	\$4,711	\$0	\$41,071
Totals		\$393,740	\$51,014	\$0	\$444,754

Budget Breakdown per Entity

Civic Well	\$83,600
Raices Cultura	\$50,000
Terra Nova	\$260,140
City Match	\$51,014
	\$444,754

Caltrans requires that the City enters into Subrecipient Agreements with the three Sub-Applicants.

ALTERNATIVES:

1. Authorize the City Manager to Execute Subrecipient Agreements for the Development of the Caltrans Sustainable Transportation Planning Grant for the Cesar Chavez Street Corridor Transformation Plan with CivicWell (\$83,600), Raices Cultura (\$50,000), and Terra Nova (\$260,140)
2. Not Authorize

FISCAL IMPACT:

The overall project budget is \$444,754 of which \$393,740 comes from the Caltrans grant. The local match (\$51,014, or 11.47% of the total budget, as required by the grant guidelines) will be funded by the General Fund; these costs were previously anticipated in the current budget and approved by the City Council on July 23, 2025.

ATTACHMENTS:

1. Attachment 1 - Subrecipient Agreements: CivicWell, Terra Nova and Raices Cultura