



**STAFF REPORT**  
**11/8/2023**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Approve conceptual design and appropriate \$1,000,000 to the Civic Center Pandemic Retrofit Project.

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**STAFF RECOMMENDATION:**

Approve conceptual design and appropriate \$1,000,000 to the Civic Center Pandemic Retrofit Project.

**EXECUTIVE SUMMARY:**

In 2021, eleven projects were proposed to City Council for appropriation of American Rescue Plan Act (ARPA) funds. One of those projects was the Civic Center Pandemic Retrofit Project. Staff has had an architectural firm complete a conceptual design of the remodeled space; shown below.

The proposed project would provide the following improvements: new camera system, new audio and visual system, new dais with connection to closed session room, new room aesthetics, automated voting, and increased room capacity. This project would improve function of City operations by housing the City Council meetings at the same facility all other primary city functions are housed. The improvements noted would significantly increase the quality of city televised meetings which includes City Council Meetings and various city commission meetings; the audio and visual system at the City Council Chambers was last updated over 10 years ago.



**FISCAL IMPACT:**

The proposed project is estimated to cost \$1,000,000. The proposed project would require Council to approve an ARPA fund allocation of \$600,000 and an allocation of \$400,000 from undesignated general funds.

**ALTERNATIVE:**

1. Not approve staff recommendation and instead allocate \$300,000 in ARPA funds to install new and modern video and audio equipment for Planning Commission meeting room and to allow the City to have an alternative site with Zoom capabilities in case an emergency occurs at the City Hall building.
2. Not approve staff recommendation or Alternative 1 and move all ARPA funding to Council recommendations provided during the most recent Study Session on ARPA funds – Workforce Development and Old Central Park Site.
3. Provide new direction

**ATTACHMENT:**

- Civic Center Pandemic Retrofit Project – Site Plan and Renderings