



STAFF REPORT
11/8/2023

TO: Honorable Mayor and City Council Members
FROM: Cástulo R. Estrada, Utilities Manager
SUBJECT: Authorization to file a Notice of Completion for Meter Exchange Project 2023

STAFF RECOMMENDATION:

Accept the Meter Exchange Project 2023 as complete and direct the City Clerk to file a Notice of Completion attached hereto with the County of Riverside.

BACKGROUND:

On July 26, 2023, the City of Coachella acted to Reject IRC Backflow's bid as "Non-Responsive", and authorize the City Manager to execute a contract with The Van Dyke Corporation, in the amount of \$80,400.00 plus 10% contingency for the replacement of 600 domestic consumption meters.

The existing metering system for CWA is read through an Automated Meter Reading (AMR) and Advanced Metering Infrastructure (AMI) system. City Staff exchanged 595 existing defective water meters that were unable to be read by the AMR meter reading system. These meters were replaced with new "Hi-Tech" meters that are compatible with the City's AMI system, thereby streamlining the water meter reading and billing process for the residents and the City.

DISCUSSION/ANALYSIS:

City Staff has inspected the Project and found the improvements to be in accordance with the plans, specifications, and applicable standards. Staff recommends the acceptance of this project and that the City Council authorizes the filing of a Notice of Completion.

FISCAL IMPACT:

Project funding allocation of \$88,440.00 was not included in FY 2023-24. A funding appropriation is requested from the reserve balance in the Water Utility Fund to be placed under budget line item account 178-21-120-10-334-000. The project was awarded with an original contract amount of \$80,400.00 plus 10% for contingency. The project was completed with Contract Quantity Adjustment Change Order #1 for a credit in the amount (\$760.00). The project was constructed within budget including all quantities totaling \$79,730.00.