



**STAFF REPORT**  
**5/13/2026**

**TO:** Honorable Mayor and City Council Members  
**FROM:** Gabriel Gonzalez, Interim City Manager  
**PREPARED BY:** Lincoln Bogard, Finance Director  
**SUBJECT:** Annual Comprehensive Financial Report

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**STAFF RECOMMENDATION:**

Receive and file the Annual Comprehensive Financial Report and related communications from the City's external auditor for Fiscal Year 2024-25.

**EXECUTIVE SUMMARY:**

After the conclusion of each fiscal year, an independent auditor (currently The Pun Group LLP) audits the financial position of the City for the prior fiscal year in accordance with industry accounting standards. The result is an "Annual Comprehensive Financial Report (ACFR)".

For the Fiscal Year 2024-25 ACFR, the City received an "unmodified" opinion. An "unmodified" opinion is only issued when there are no significant reporting issues, the financial statements are free of material misstatements, and information is presented in accordance with Generally Accepted Accounting Principles (GAAP). This opinion indicates that the City's financial condition, position, and operations are fairly presented in the financial statements. This is important to financial statement users and provides comfort to the City's creditors, while enabling the City to obtain better interest rates on any new debt issuances.

**BACKGROUND:**

City management assumes full responsibility for the completeness and reliability of all of the information presented in the ACFR. The City has established a comprehensive internal control framework designed to protect the City's assets from loss, theft, or misuse and provide sufficient reliable information that the City of American Canyon's financial statements are in conformity with GAAP. The cost of internal controls should not outweigh the resulting benefits and internal controls are designed to provide reasonable assurance, not absolute assurance, that the financial statements will be free from material misstatements. City management asserts that, to the best of our knowledge and belief, the financial report is complete and reliable in all material respects.

**DISCUSSION/ANALYSIS:**

The Fiscal Year 2024-25 ACFR includes an introductory section that profiles the City, discusses the local economy, recounts key projects, and details financial planning issues and future challenges, as well as other vital topics. Included in the report is the Certificate of Achievement for Excellence in Financial Reporting presented to the City by the Government Finance Officers Association for its prior year (Fiscal Year 2023-24). Staff has submitted the Fiscal Year 2024-25 ACFR for the same award and expects to receive it in time for presentation in next year's ACFR. The ACFR also includes a "Management Discussion and Analysis" section, which provides financial highlights, an overview of the financial statements, and compares key financial data to the prior year. The conclusion of the report details a variety of supplemental financial data, debt and demographical statistics.

**ALTERNATIVES:**

1. Receive and file the Annual Comprehensive Financial Report and related communications from the City's external auditor for Fiscal Year 2024-25.

**FISCAL IMPACT:**

None.

**RECOMMENDED ALTERNATIVE(S):**

Receive and file the Annual Comprehensive Financial Report and related communications from the City's external auditor for Fiscal Year 2024-25.