STAFF REPORT
7/13/2026

TO: Honorable Mayor and City Council Members

FROM: Jason Stevens, IT Manager

SUBJECT: Authorize the annual renewal of Granicus Avior 75 Meeting and Video Production Service

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STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the annual renewal of the Granicus Avior 75 meeting and video production system and services for the amount of $36,131.89

BACKGROUND:

The City has been utilizing Granicus Avior's (previously, Swagit Video Productions) ("Granicus") video production system and services in the City Council Chamber since 2015 for its City Council, Planning Commission and other council chamber meetings. On March 27, 2024, City Council approved a new Master Services Agreements ("MSA") with Granicus, which runs through June 30, 2027. The MSA set forth updates to the City's previous equipment, which was low quality and end of life. It also incorporated Spanish translation on the City's livestreams on its website, which are subsequently made available as video on demand. The City's current system, which went live on October 30, 2024, now includes high-definition video, remote multi camera control and switching, dual language closed captioning and dual language streaming for up to 75 meetings a year. Under the MSA, the equipment used for Granicus's video production system and services belongs to Granicus and is not the property of the City.

The MSA requires annual payments and this renewal will allow the City to continue using Granicus's video production system and services through the end of the current MSA on June 30, 2027.

DISCUSSION/ANALYSIS:

It is staff's recommendation to authorize the final renewal of this service under the current MSA for continued video production and livestreaming of the city's council chamber meetings.

Alternatives:

1. Not authorize the renewal of this service which would impact all meetings held in the council chamber that need to be livestreamed and recorded.

Fiscal Impact:

With this action, City Council authorizes the appropriation of $36,131.89 from approved FY 25-26 budgeted computer services account 101-11-161-90-612-000.