



**STAFF REPORT**  
**7/22/2026**

**TO:** Honorable Mayor and City Council Members

**FROM:** Gustavo J. Romo, City Manager

**PREPARED BY:** Andrew Simmons, P.E., Director of Public Works/City Engineer

**SUBJECT:** Authorize the City Staff to Collect Field Use Fees and Field Lighting Use Fees for Community Use Days At All Sports Fields for the 2026/2027 Fiscal Year.

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**STAFF RECOMMENDATION:**

Staff is requesting direction for Field Use fees and Field Lighting Use fees for community field use reservations and recommends that the City Council authorize City Staff to collect field use fees and field use lighting fees for all sports fields reservations conducted on community field use days.

**FISCAL IMPACT:**

Collection of full field use fees for the 2026/2027 season could generate approximately \$50,000 in total field use user fees, which would offset existing field use maintenance costs within the public works department.

**BACKGROUND MOU:**

The City of Coachella maintains and operates sports fields at Bagdouma Park and Rancho Las Flores Park, including soccer fields, football fields, baseball fields and softball fields. The City has entered into a Memorandum of Understanding (MOU) with multiple sports leagues for the rules, use and management of the sports fields.

The sports leagues that currently participate in the MOU include Coachella Youth Baseball & Softball Association (hereinafter "CYBSA"), Coachella Valley Soccer League ("CVSL"), Coachella Youth Sports Association — Soccer (hereafter "CYSA-S") and Coachella Little Arabs Youth Football (hereinafter "CLAYF").

On June 24, 2026, The City Council adopted the 14<sup>th</sup> Amended MOU for the sports leagues and adopted a field use fees schedule for all participating sports leagues of 0% of applicable fees for the 2026/2027 fiscal year, 25% of applicable fees for the 2027/2028 fiscal year and 50% of the applicable fees for the 2028/2029 fiscal year.

### **BACKGROUND FIELD USE FEES:**

The City of Coachella has adopted field use fees per the user fee studies conducted on a periodic basis. Field use fees are currently set at \$8 per hour per field and an additional \$18 per hour per field is charged for park lights, if the field is reserved after sundown. Prior to the 2021/2022 sports seasons, the City Council had traditionally established field use fees for our league partners at 50% of the regular user fees and full field use fees were charged to community members who reserve the fields outside of the MOU participants. In response to economic pressure due to Covid and reduced participation in sports, the City Council waived all fees for the Sports leagues and waived all fees for Coachella residents, for community field use days for the 21/22 season. This decision was then reaffirmed in both 2022 and 2024.

### **DISCUSSION/ANALYSIS FIELD USE FEES:**

City Staff has evaluated the total cost of ownership for the sports fields and determined that it is about 1.1 million dollars per year. This includes staffing, contractors, maintenance, water, electricity, equipment, lighting, and all other ancillary needs.

In order to provide the best overall service to our communities and maintain all city sports facilities at the highest level, it is recommended that the City Council reinstate field use fees for all community reservations for the 26/27 sports season.

### **ALTERNATIVES FIELD USE FEES:**

1. Direct Staff to collect the adopted field use fees for all community field use reservations.
2. Direct staff to collect reduced field use fees for the 2026/2027 season.
3. Other.