



STAFF REPORT
1/27/2021

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve execution of Notice of Completion for City Facilities Re-Roof Project No 091520; accept project as complete and direct City Clerk to record the Notice of Completion.

STAFF RECOMMENDATION:

Approve execution of Notice of Completion for City Facilities Re-Roof Project No 091520; accept project as complete and direct City Clerk to record the Notice of Completion.

EXECUTIVE SUMMARY:

On October 14, 2020, City Council awarded a construction agreement to Foam Experts Roofing Inc. This project scope included application of a spray polyurethane foam onto the roof surface of the following city facilities: Civic Center, Coachella Corporate Yard and Bagdouma Community Center. A Notice to Proceed was issued to the contractor on November 3, 2020. Foam Experts Roofing, Inc. completed the contract as of December 14, 2020.

City Building Inspector completed inspection of all three city facilities and found the work completed was in accordance with the contract specifications and building code standards. Foam Experts Roofing Inc. has completed its responsibilities on the project and staff recommends that their work be accepted as complete and that the City Council authorize the filing of a Notice of Completion. The project as awarded will also provide a five year warranty for the improvements completed.

FISCAL IMPACT:

The original contract amount for the project was \$149,729, plus a 15% contingency of \$22,459.35; in total, the awarded contract was not to exceed \$172,188.35. The project was completed within the contract amount and did not require use of contingency; the final contract amount is \$149,729.

Attachment:

Notice of Completion