



## **Public Works Department** **2020 Fourth Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: January 20, 2021

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between October 2020 and December 2020.

	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<b><u>Streets Division</u></b>				
<b>Illegal Dumping</b>				13 removals 52 tires removed 8 homeless camps removed
<b>Weed/brush Abatement</b>				33 jobs
<b>Annual Disaster Council and Quarterly OAPC Meetings</b>				32 meetings
<b>Potholes/Street Repairs</b>				4900 Potholes
<b>Sidewalk Repairs</b>				9

<b>Street Sign Main.</b>				Replaced 94; Repaired 25
<b>Street Light Repair</b>				166 repaired
<b>Street Light Holiday Banners Installed</b>				53 installed
<b>Street Striping</b>				17 Street Legends
<b>Storm Drain Main</b>				42 storm drains
<b>Traffic Control</b>				24 assignments
	<b>Acres</b>	<b>Feet/Sq Feet</b>	<b>Miles/Sq Miles</b>	<b>Quantity</b>
<b><u>Parks/LLMD</u></b>				
<b>Citations Issued</b>				0
<b>Facility Use Permits</b>				0 permits
<b>Overseeding /Fertilization</b>	40 acres			
<b>Park Lighting Holiday Lighting Installed</b>				21 Fixture Repairs 10,500 linear feet installed
<b>Sprinkler/Irrigation Repairs</b>				45 Heads; 15 valves; 7 Main Lines; 22 drip line;
<b>Tree/Plant Replacement</b>				12trees / 158 plants
<b><u>Building Maintenance</u></b>				
<b>HVAC Systems Serviced / Repaired</b>				14 repairs
<b>Building Repairs</b>				22
<b>Floor Maintenance</b>		35,500 sq ft		