



STAFF REPORT
1/27/2021

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Award maintenance agreement to BRC Construction for As Needed Miscellaneous Repair Work for the Landscape and Lighting Maintenance Districts Project No. 121720.

STAFF RECOMMENDATION:

Award maintenance agreement to BRC Construction for As Needed Miscellaneous Repair Work for the Landscape and Lighting Maintenance Districts Project No. 121720.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for As Needed Miscellaneous Repair Work for the Landscape and Lighting Maintenance Districts Project No. 121720. This RFP closed on January 13, 2021 and the City received one response. This project was previous published and bid in October/November 2020 and no responses were received.

The RFP was published to obtain a general contractor that can complete minor jobs as needed throughout the LLMDs; examples of work assignments include: cleanup of disposed items, sign repair, playground equipment repair/replacement. Staff has reviewed the response received from BRC Construction and recommends approval of a maintenance agreement. The agreement as identified in the RFP will have a term commencing February 1, 2021 – June 30, 2022 and not exceed \$75,000.

FISCAL IMPACT:

The recommended action will not have a negative impact on the budget. The award amount is allocated in the Fiscal Year 2020/2021 LLMD Budget.

Attachment:

Proposed Agreement