



STAFF REPORT
4/23/2025

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TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize Interim City Manager to approve Change Order No. 1 for City Project No.111924, Westerfield Retention Basin Landscape Improvements, in the amount of \$3,531.63.

STAFF RECOMMENDATION:

Authorize Interim City Manager to approve Change Order No.1 for City Project No. 111924 Westerfield Retention Basin Landscape Improvements, in the amount of \$3,531.63.

EXECUTIVE SUMMARY:

Bids and specifications were drafted and the City published a bid for Westerfield Retention Basin Landscape Improvements, City Project No. 111924. This bid closed on December 19, 2024 and the City received seven responses; with the apparent lowest responsible responsive bidder being Superb Engineering.

On January 22, 2025, City Council approved the construction contract award to Superb Engineering, for the bid amount received of \$245,530.14. Due to minor changes in the detailed pathway elevations for this project, which will reduce future erosion, a change order in the amount of \$3,531.63 is required to complete the work. The change order will cover additional labor and equipment costs. Staff recommends approval of the attached Change Order No. 1.

FISCAL IMPACT:

The recommended action will not have a negative fiscal impact on the budget. Funds for the identified improvements are available in the fund balance for the corresponding LLMDs and Proposition 1 Round 2/Urban & Multibenefit Drought Relief grant funding.

Attachments:
Change Order No. 1