

# Public Works Department

## 2023 Third Quarter Report



TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: October 18 2023

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between July 2023 to September 2023.

	Miles/Sq			Quantity
	Feet/Sq. Feet	Feet	Miles	
<b><u>Streets Division</u></b>	July	August	Sept.	
Illegal Dumping	10	8	6	(24)
Homeless Camps		2	4	(6)
Training			1	(1)
Other Dept. Assists	3	2	3	(8)
Potholes	421	320	323	(1064)
Patch service cuts	27			(0)
Sidewalk Repair				(0)
Maintenance on street signs	15 Signs	21 Signs	32 Signs	(68)
Street Light/New install Repair/Electrical wire installation	22 Lights 100 ft.	27 Lights 0 ft.	35 Lights	(84 Lights) (100 ft.)

Street Striping legends, stops/stop bars & bumps		145		(145 Legends) (78 Gallons)
Traffic Control	2	4	3	(9)
Call outs	6	4	5	(15)
Filled up 20 yard roll off bins/sweeper trash	3	2	5	(10)
Weed Abatement	2	5	4	(11)
Special events			El Grito Cleanup	(2)
Streetlight Decor	0 Décor 0 Banner	0 Décor Banners	Décor 6 Banners	() (6)

<b>Facility Use Permits</b>	86 permits (Library, Community Center & Upstairs Conference room)
<b>Overseeding /Fertilization</b>	200 (50lbs) bags of Ammonium Sulfate 21.0.0 (5 pallets of fertilizer)
<b>Park Lighting</b>	21 Fixture Repairs
<b>Holiday Lighting</b>	9 Upgrades to LED at City Hall Bollards
<b>Removed</b>	0 Holiday Lights
<b>Sprinkler/Irrigation Repairs</b>	83 Heads replaced due to leaking or broken. 7 Valves 3 Main Lines; 60 drip heads replaced
<b>Tree/Plant Replacement</b>	35,000 sq. ft. of new sod installed at Rancho Las Flores and Bagdouma Fields 1,2,5 & 6.
<b><u>Building Maintenance</u></b>	
<b>HVAC Systems Serviced / Repaired</b>	<ul style="list-style-type: none"> <li>- 6 new Mini Splits (1 at Bag pool, 1 at Bag snack bar, 2 at Rancho Las Flores snack bar, 1 at Coffee Shop and 1 at Sanitation Dept.</li> <li>- 2 new units (5 &amp; 4 tons) for Old Fire House.</li> <li>- 1 new Unit (4 ton) for Alianza Building (all 3 new units replaced within 3 year period)</li> <li>- 1 new (10 ton) unit for Sanitation Dept.</li> <li>- Repair at City Hall new condenser for Chamber of Commerce.</li> <li>- 2 new capacitor at Corp Yard upstairs units.</li> <li>- Compressor reset at Library room #3</li> <li>- Repaired electrical for unit at Senior Center main lobby</li> </ul>
<b>Building Repairs</b>	43
<b>Floor Maintenance</b>	15,000 sq feet flooring deep cleaning