



STAFF REPORT
2/25/2026

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Amendment #2 to the Professional Services Agreement with Citiguard Inc. for Security Guard Services Project No. 082224 in the amount of \$360,000.

STAFF RECOMMENDATION:

Authorize City Manager to execute Amendment #2 to the Professional Services Agreement with Citiguard Inc. for Security Guard Services Project No. 082224 in the amount not-to-exceed of \$360,000.

BACKGROUND:

The City has contracted for security guard services since 2016 to deter acts of vandalism at various city facilities. Services provided through this agreement include patrol and support services at the following sites:

- City Parks and Facilities: Services include locking all park restrooms (11) every night and patrolling twelve (12) city facilities between 10pm to 6am every night.
- Library and Senior Center: Provide security guard services Monday–Friday at the Coachella Library and Coachella Senior Center.
- LLMD: Patrol services include evening patrols from 8pm–4am, Thursday–Sunday, to the following LLMD areas: 16, 17, 20, 25, 29, 30, 31, 32, 33, 36,38,39,40.

DISCUSSION:

A request for proposals (RFP) for security guard services was published in September 2024. The City received seven (7) responses. A three-member staff panel reviewed and scored all responses received. In December 2024, City Council authorized a professional services agreement to Citiguard Inc., for a not-to-exceed amount of \$300,000 for a one-year term ending in December 2025. Amendment #1 was awarded in August 2025 for an additional \$60,000 for the term. City staff recommends awarding the second amendment in the amount not-to-exceed \$360,000 for an additional one year term.

FISCAL IMPACT:

This contract was originally budgeted in FY 25/26. FY 25/26 budgeted amount may not cover total costs and will be reassessed during the mid-year budget update process.

ATTACHMENTS:

1. Amendment #2