



STAFF REPORT

12/10/2025

TO: Honorable Mayor and City Council Members

FROM: Lizzandro Diaz, Building Official

SUBJECT: Adopt Resolution No. 2025-59 Adopting the City of Coachella Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan (SETP).

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2025-59 adopting the City of Coachella ADA SETP.

BACKGROUND:

The Americans with Disabilities Act (ADA) requires public agencies to evaluate their programs, services, and activities to ensure compliance with non-discrimination requirements and to develop a Transition Plan identifying and prioritizing the removal of physical barriers that limit accessibility.

On February 14, 2024, the City Council approved a Professional Service Agreement with MIG to develop the City's ADA SETP. The ADA SETP initiated in 2024 to assess the accessibility of city-owned facilities, parks, and communication practices.

DISCUSSION/ANALYSIS:

The completed ADA Self-Evaluation and Transition Plan provides the City with a comprehensive roadmap for achieving full ADA compliance. Key components include:

1. Introduction

Title II of the ADA requires cities to maintain accessible programs and facilities and to develop an updated Transition Plan. Program accessibility may involve modifying facilities, providing auxiliary aids, redesigning equipment, or relocating programs to accessible locations. The City conducted a Self-Evaluation and public outreach process to identify barriers and develop strategies for compliance.

2. Public Outreach

During the development of the ADA SETP, people with disabilities and disability stakeholders provided feedback in-person and online. Input was collected through two public meetings and an online comment period promoted through social media, in-person, and advertising on the local radio. Community members raised issues related to accessible routes, public facilities, transit access, and mobility.

3. Self-Evaluation: Policies and Procedures

A program accessibility questionnaire was distributed to City staff in all service areas to evaluate programs, activities, and services offered to the public. The goal of the questionnaire was to highlight areas where the City is effectively meeting the needs of people with disabilities while also identifying gaps in practices. A complementary evaluation of the City's services, policies, and practices was done during the same period. A detailed summary of the findings can be found in Appendix A of the final City of Coachella ADA Self-Evaluation and Transition Plan, the ADA Self-Evaluation Report also included as Attachment #3.

4. Transition Plan: Parks and Facilities

Accessibility audits identified barriers across various categories including routes, restrooms, doors, parking, play areas, outdoor features, built-in elements, and other site-specific conditions. Appendix C of the final City of Coachella ADA Self-Evaluation and Transition Plan, the ADA Barrier Summary Report (Attachment #4) provides more detailed information on the identified facility barriers.

Removal of barriers will be considered by the following criteria:

- **Level of Use:** Facilities that have a high level of public use are a higher priority.
- **Complaints or Requests:** Facilities that have received access-related complaints or requests are prioritized over facilities that have not.
- **Program Uniqueness:** Facilities with unique features or program areas are prioritized over more general-use facilities.
- **Planned Projects:** Include ADA upgrades in capital improvement projects that are already planned to avoid redundant efforts.

The Transition Plan proposes a 10-year implementation schedule beginning in 2025, with barrier removal projects grouped in two-year increments.

5. Plan Implementation

Implementation will rely on procedural updates and physical improvements. The City's ADA Coordinator (or designee) will oversee policy updates, coordinate compliance efforts, and track progress.

6. Responsible Employees, Notice Policy, and Grievance Procedure

Title II requires designation of an ADA Coordinator, public notices of ADA rights, and a formal grievance process. The Plan includes updated policies and procedures reflecting current best practices. The final draft ADA SETP, notices, and grievance procedure are posted on the City's website.

Environmental Review:

The actions being considered do not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment. Projects to remove physical barriers that may occur as a result of the Plan are subject to future discretionary approvals and environmental review for such projects will be required in the future.

FISCAL IMPACT:

Adoption of the ADA SETP does not obligate the City to specific expenditures at this time. Barrier-removal costs will be incorporated into future annual budgets.

ALTERNATIVES:

1. Adopt Resolution No. 2025-59.
2. Take no action.
3. Continue this item and provide staff with direction.

RECOMMENDED ALTERNATIVE(S):

Staff recommends alternative #1.

Attachments:

1. Resolution No. 2025-59 Adopting the City of Coachella ADA SETP.
2. Final – Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan, September 2025
3. Appendix A – ADA Self-Evaluation Report
4. Appendix C – ADA Barrier Summary Report