



CITY OF COACHELLA, CA COMMUNITY BASED GRANT PROGRAM APPLICATION FOR FUNDS REQUEST

Please Type Information and Print
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(Attach additional pages as needed, however applicants are encouraged to be brief.)

1. Application Funding Cycle:

Date: 11/06/24

July 1, 2024 - June 30, 2025

2. Total Amount Requested: \$ 1,000

If requesting waiver of City fees or charges, please indicate the City service for which the waiver is being requested. Not applicable

3. Proposed Program/Service of Funding Request:

Housing Insecurity Prevention Program

4. Agency/Organization:

Habitat for Humanity of the Coachella

5. Mailing Address:

72680 Dinah Shore Drive, #6

City: Palm Desert Zip: 92211

6. Telephone: (760) 969-6917

Fax: N/A

7. Official Contact Person:

Name: David Thornton

Title: Executive Director

Telephone: (760) 969-6917 ext. 201

Fax: N/A

E-mail: executivedirector@hfhcv.org

8. Does this organization have a non-profit status with the Internal Revenue Service (IRS)?

Yes No (Attach documentation)

9. How long has this organization been in existence?

Founded in 1989, Habitat for Humanity of the Coachella Valley (HFHCV) has served the Coachella Valley region for 35 years.

10. Has the organization previously received funding from the City of Coachella?

Yes No

If yes, please identify the program/service, total prior grant allocation, and the fiscal year in which the funds were received.

Not applicable

11. Is this request for a New or Existing program/service within the City?

12. What is the anticipated time frame to provide the proposed program/service and the expenditure of the requested funds?

Funds for the proposed program will be utilized during the period of 7/1/2024 – 6/30/2025.

13. Describe briefly how the requested funds will be used.

Please see attachment.

14. Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.

Please see attachment.

15. If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?

Please see attachment.

16. How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.

Please see attachment.

17. Describe the characteristics of the clients the proposed program/service anticipates to serve (i.e. age group, gender, income level, ethnicity, etc.)

Last year, HFHCV served 372 men, women & children (14 Coachella residents); 65% were people of color; 36% seniors; 28% disabled; 29% children under age 18; and 6% Veterans.

18. Attach a proposed budget for requested funds.

Authorized Official: David Thornton

Title: Executive Director

Signature:



Date:

11-5-2024

**City of Coachella Community Based Grant Program Funding
Fiscal Year 2024-2025 Application
Habitat for Humanity of the Coachella Valley Grant Attachment**

13. Describe how the requested funds will be used.

Habitat for Humanity of the Coachella Valley (HFHCV) requests support for the Housing Insecurity Prevention Program. The program reduces low-income households' risks of housing and financial insecurity through three components: A Brush with Kindness; Emergency Household Needs Assistance; and Wellness Checks, Linkages and Referrals. Bi-lingual staff provide services in English and Spanish to struggling families, isolated seniors, underserved communities of color, the disabled, and veterans. The program will serve 390 low-income Coachella Valley residents during the grant period. Funding from the City of Coachella will be used to benefit low-income City of Coachella households. A Brush with Kindness provides free assistance to low-income households who need help repairing safety hazards and property damage. We also perform neighborhood revitalization projects in low-income communities. Volunteers paint, weatherize, and perform minor exterior home repairs; remove weeds, trim overgrown trees; install drought-resistant plants; remove hazardous debris; and repair and replace fences and windows. Our clients lack resources to implement repairs due to disability or financial challenges. Our work often has a ripple effect as repairs on adjacent homes revitalize neighborhoods, which become cleaner and safer. We also fund professional contractors to repair Heating, Air Conditioning and Ventilation (HVAC) systems, roofing, and plumbing issues. This past year, HFHCV paid over \$60,000 to replace and repair four roofs and three HVAC systems. HFHCV partners with Riverside County's Department of Housing and Workforce Solutions (HWS) to perform property repair assessments for pre-qualified low-income households. HWS implements the work. Through Emergency Household Needs Assistance, we donate appliances, furniture, and other needs that impact quality of life from our ReStore thrift store, purchase items on clients' behalf, or provide limited financial assistance. This can include, for example, replacing a low-income senior's broken refrigerator, providing furniture to a family that have lost their possessions in a fire, or one-time payment of an overdue utility bill to restore service. Regular Wellness Checks ensure clients' health and safety and identify unmet needs. We partner with multiple community-based service providers to refer and link clients to vital community resources. Grant objectives include: 1) Providing property repair assessments and implementing repairs internally or through HWS for at least 180 individuals in 95 households; 2) providing emergency household needs assistance to at least 75 individuals in 26 households; and 3) providing at least 135 individuals in 60 households with wellness checks and/or linkages and referrals to vital services.

14. Will the program/service require additional funding sources? If so, identify all funding sources and provide the steps taken to acquire funding.

To fully fund the Housing Insecurity Prevention Program budget of \$494,115 additional funds are required. To date we have secured \$270,900 in revenues. Grant awards for the program period total \$195,000 to date and revenues from our ReStore Thrift Stores sales amount to approximately \$75,900 allocated to the program for the period of July 1 – October 31, 2024. Grants have been secured from from the Houston Family Foundation (\$40,000), the Inland Empire Community Foundation/Riverside County Nonprofit Assistance Fund (\$50,000), Bank of America (\$20,000), BIGHORN Cares (\$15,000), Desert Healthcare District (\$10,000), the Morongo Band of Mission Indians (\$5,000), and the cities of Palm Springs (\$25,000), Indian Wells (\$20,000), Cathedral City (\$5,000) and La Quinta (\$5,000). Renewal applications for current or

previous funders are pending with BIGHORN Cares, the Agua Caliente Band of Cahuilla Indians, the Riverside County Community Improvement Fund, and the City of Rancho Mirage. We have budgeted revenues from ReStore for the remaining 8 months of the funding period to be estimated at \$154,100. Our third annual Golf Tournament is scheduled for December 12, 2024, and has proven to be an increasingly successful source of fundraising revenues.

15. If the program/service is planned to continue beyond the period provided by this grant, what funding plans are there to sustain the program/service?

HFHCV began implementing housing insecurity prevention program components in 2010 and has demonstrated a long-term commitment to the success of this program. To sustain and grow the program, we will seek support from municipal, corporate, and private foundation funders that have historically partnered with us and will identify new funders to enhance sustainability. Sustainability is strengthened by varied funding sources decreasing vulnerability to reduced support from any one funder, including grants, ReStore thrift store sales, and fundraising. Program support is enhanced through substantial in-kind donations or reduced prices of building supplies and materials from long-term vendors. Volunteers assist with all facets of our operations, including construction and repair projects, thereby reducing project costs. Last year 170 volunteers provided more than 5,351 service hours. In addition, we have had a contract with Riverside County's Department of Housing and Workforce Solutions since 2016 to perform repair assessments on low-income households. This contract has been expanded in 2024.

16. How will the proposed program/service serve City of Coachella residents? Will the proposed program/service also serve non-Coachella residents? Please describe.

HFHCV's Housing Insecurity Prevention Program serves the entire Coachella Valley region, however, grant funds from the City of Coachella will only be used to provide services to the City's low-income residents, including seniors, people of color, the disabled, and struggling families. These services will include A Brush With Kindness, Emergency Household Needs Assistance, and Wellness Checks, Linkages and Referrals. HFHCV has a long history of service to the City of Coachella, including constructing two homes in the City in 1999 that are now owned by low-income families who have assumed affordable, income-based mortgages. In the past year, we have served 14 Coachella residents through A Brush With Kindness and Wellness Check services. Total HFHCV expenditures on projects in the City amounted to \$21,800. In one project in the City of Coachella completed in May 2024, years of accumulated waste had created a hazardous environment at the home of a low-income Hispanic family with three children. After issuing a citation, City representatives contacted HFHCV. We organized a volunteer team from Keller-Williams Realty who cleaned up the property by hauling away more than twenty years of accumulated debris, including old televisions and electronics, stacks of old tires, and a multitude of additional waste items. The accumulated debris represented more than 12 trailer loads of waste that was disposed of by our team. We worked with the City's code enforcement department to have four broken cars hauled away. We resolved the issues of the citation and created a safer environment for the family and their young children.

Habitat for Humanity of the Coachella Valley
Request to the City of Coachella
Housing Insecurity Prevention Program
July 1, 2024 - June 30, 2025

<i>Personnel Expenses</i>	<i>Annual Cost</i>	<i>% FTE</i>	<i>Budget</i>
Executive Director/Program Supervisor (D. Thornton)	\$136,000	40%	\$54,400
A Brush With Kindness Coordinator (V. Rosales)	\$40,000	100%	\$40,000
A Brush With Kindness Field Coordinator (J. Arreola)	\$41,600	60%	\$24,960
A Brush With Kindness Assistant (M. Raymond)	\$9,360	100%	\$9,360
Volunteer Coordinator (T. Powers)	\$83,200	30%	\$24,960
Client Services Coordinator (K. Gutierrez)	\$36,050	50%	\$18,025
<i>Subtotal Personnel</i>			<i>\$171,705</i>
<i>Benefits @ 23%</i>			<i>\$39,492</i>
<i>Total Personnel</i>			<i>\$211,197</i>
<i>Program Expenses</i>			
Facility expenses, including leasing, utilities & janitorial	\$479,578	5%	\$23,979
Program & office supplies	\$32,400	10%	\$3,240
Printing, photocopying, & postage	\$5,508	10%	\$551
Outreach	\$64,000	10%	\$6,400
Vehicle expenses	\$63,048	10%	\$6,305
Staff mileage reimbursement	\$5,220	10%	\$522
Equipment repair, maintenance, purchase	\$25,992	10%	\$2,599
Telephone & Internet	\$10,800	10%	\$1,080
Volunteer expenses (food, incentives, supplies, PPE)	\$14,640	30%	\$4,392
Clients household professional contractor repairs (i.e., HVAC, roofing, plumbing, etc.)	\$34,188	100%	\$34,188
Waste disposal	\$16,800	40%	\$6,720
Repair & maintenance	\$25,992	20%	\$5,198
A Brush With Kindness expenses, including building & yard materials, tools, & supplies	\$130,824	100%	\$130,824
Insurance	\$24,000	50%	\$12,000
<i>Total Program Expenses</i>			<i>\$237,998</i>
Personnel + Program Expenses			\$449,195
Indirect (@ 10%)			\$44,920
Total Program Budget			\$494,115



We build strength, stability, self-reliance and shelter.

August 21, 2024

HFH of the Coachella Valley
72680 Dinah Shore Dr #6
Palm Desert, CA 92211

RE: HFH of the Coachella Valley Tax Exempt Verification 33-0370296

Dear Affiliate:

This letter will confirm that HFH of the Coachella Valley, with employer identification number 33-0370296 is considered a subordinate under the group tax exemption umbrella of Habitat for Humanity International, Inc. ("HFHI") under Section 501(c)(3) of the Internal Revenue Code.

The group exemption number assigned to HFHI by the IRS is 8545. This number may be provided to prospective donors, foundations and other grant organizations as they request it and is required on certain IRS forms.

Enclosed is a copy of the determination letter dated April 17, 2024 provided by the IRS as evidence of HFHI's tax exempt status as well as its group exemption. The determination letter, together with this letter, confirms HFH of the Coachella Valley, subordinate status and provides evidence of its tax-exempt status under Section 501(c)(3) of the Code.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Lewis".

Aaron Lewis
Assistant Secretary & Deputy General Counsel



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

Date:
April 17, 2024
Employer ID number:
91-1914868
Person to contact:
Name: Mr. Schatz
ID number: 0196497
Telephone: 877-829-5500

HABITAT FOR HUMANITY INTERNATIONAL INC
% LEGAL DEPARTMENT
322 W LAMAR ST
AMERICUS, GA 31709

Dear Sir or Madam:

This is in response to your request dated March 28, 2024, for information about your tax-exempt status.

We issued a determination letter to you on January 1987, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

For information about filing requirements visit www.irs.gov/charities. Specifically, IRC Section 6033(j) provides that if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

If you have questions, you can call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Keep a copy of this letter for your records.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements




banking for good

Check / Paper Item Image

Item from deposit slip dated 05/20/24, amount \$21,456.20

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



DESERT HEALTHCARE DISTRICT & FOUNDATION
DESERT HEALTHCARE DISTRICT
 1140 N. INDIAN CANYON DRIVE
 PALM SPRINGS, CA 92262
 7603238365

U.S. BANK NATIONAL ASSOCIATION
 800 Nicollet Mall BC-MN-H201
 Minneapolis, MN 55402
 90-3582/1222

3211

4/30/2024

PAY TO THE ORDER OF Habitat For Humanity, Inc. \$ ****10,000.00**

Ten Thousand and 00/100***** DOLLARS

Habitat For Humanity, Inc.
 72680 Dinah Shore Dr. #6
 Palm Desert, CA 92211

Two signatures required over \$5,000

[Signature]
[Signature]

MEMO **Grant # 1431 - Housing Insecurity Prevention Progr**

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banking for good

Check / Paper Item Image

Item from deposit slip dated 01/02/24, amount \$44,005.30

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dorsey&whitney
TRUST COMPANY
401 East Eighth Street, Suite 319
Sioux Falls, SD 57103

Wells Fargo Bank N A
Minneapolis, MN

No. 29016894 63-22
311


DATE 12/22/23
NOT VALID AFTER SIX MONTHS

CHECK AMOUNT
\$40,000.00

Payable in U S Funds

PAY *Forty Thousand And 00/100 US Dollars****

PAY TO **Habitat for Humanity of the Coachella Valley**
72680 Dinah Shore Dr. No. 6
Palm Desert, CA, 92211


AUTHORIZED SIGNATURE

MEMO: 2023 Grant - Houston Family Fndn.
THE BACK OF THIS CHECK CONTAINS A HEAT REACTIVE INK SPOT HOLD OR RUB WITH THUMB & COLOR SHOULD FADE THEN REAPPEAR VOID IF WATERMARK DOES NOT APPEAR ON BACK OF CHECK

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