



STAFF REPORT
11/13/2024

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Approve vehicle leases for FY 2024/25 with Enterprise Fleet Management Inc.

SPECIFICS:

- Authorize the City Manager to approve the Lease Rate Quotes for: twelve (12) Ford F-150 units and one (1) Ford Explorer from Enterprise Fleet Management, Inc.
- Authorize FY 24/25 appropriation of \$70,000.00 for safety lighting of new units.

STAFF RECOMMENDATION:

It is recommended that the City Council:

- Authorize the City Manager to approve a Lease Rate Quote for twelve (12) Ford F-150 units and one (1) Ford Explorer from Enterprise Fleet Management, Inc.
- Authorize FY 24/25 appropriation of \$70,000.00 for safety lighting of new units.

EXECUTIVE SUMMARY:

The City maintains a fleet of vehicles and equipment for use by various City departments, which include light, medium and heavy-duty vehicles. Prior to 2020, the City of Coachella has historically purchased and owned all fleet vehicles and equipment. Since 2020, the City of Coachella has leased its light duty vehicles to decrease the average age of these units; in 2019 the average age of these units was 13 years.

Today the average age of the City's fleet is 6 years. This positive change in the reduced age of the City's fleet is due to the City Council's decision, in February 2020, to surplus and replace eleven/twelve units annually through a Master Equity Lease Agreement with Enterprise Fleet Management (EFM).

The first lease order made in February 2020 was for twelve (12) Ford F-150 units; in June 2025 the lease for these twelve units will expire. Staff recommends placing the order for the replacement units now to ensure there is no operational impact to staff as they are factory ordered units; additionally, this will ensure the city can return the 2020 units to EFM as scheduled in the lease agreement to maximize the per unit equity.

Staff recommends authorizing the City Manager to approve the lease rate quotes and order the following: twelve Ford F-150 replacement units and one additional unit identified by City staff for operational needs (Ford Explorer (Code Enforcement)). The lease rates are identified below:

- twelve (12) 2025 Ford F-150XL 4x4 SuperCab units; monthly cost per unit with maintenance \$766.28;
- one (1) Ford Explorer; monthly cost per unit with maintenance \$879.39;

FISCAL IMPACT:

The total cost to install needed safety equipment to required units is \$70,000. Staff is requesting an appropriation of \$70,000.00 to appropriately outfit the identified equipment.

Attachments:

Lease Rate Quotes

- 2025 Ford F-150XL 4x4
- 2025 Ford Explorer