

PROPOSAL

Colleen Edwards, Inc.
18550 Paintbrush Trail
Desert Hot Springs, CA 92241

colleen.edwards.broker@gmail.com
+1 (323) 590-0233

August 30, 2024

Dr. Gabriel Martin
City Manager
City of Coachella
53-990 Enterprise Way
Coachella, CA 92236

Culturas Music & Arts
Coachella Youth Cultural Center
2nd & Vine, Coachella, CA

Dear Dr. Martin:

Thank you for the opportunity to present this proposal for a very important project within the City of Coachella. As you know, the nonprofit organization, Culturas Music and Arts, has a long-term lease on the property located at 2nd and Vine in downtown Coachella. The leaders have an exciting vision to create a Youth Cultural Center with a variety of programming conveniently located in this central location.

This proposal is to provide development services to further the project’s conceptual design. We are planning to work with a very creative architecture company, Poon Design, Inc. Their background information is available on their website <https://www.poondesign.com/>. They have experience with a wide variety of public, educational and cultural spaces. Please see their attached proposal and their conceptual approach for the site developed based on a recent introductory meeting with Culturas leadership.

Fee for these services includes the following charges. The scope of work is included in the attached.

Poon Design	\$24,700
Project Management	<u>\$5,000</u>
Total	\$29,700

If this proposal meets your requirements, will you please indicate with your signature below? Be sure to let me know if you would like to discuss the issue further, have an introduction to the architect or have any other requirements to evaluate this proposal.

We are excited to have the opportunity to participate with this project.

Best regards,

Colleen Edwards
CEO

Approved by:

Dr. Gabriel Martin
City Manager

Cc: Ruben Gonzalez