



STAFF REPORT
3/27/2024

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., City Engineer

SUBJECT: Amendment #1 to the Professional Service Agreement with Alta Planning + Design, Inc. in the amount of \$41,785.00, and authorize appropriation of \$82,010.00 from Fund 101 (General Fund) for Professional Engineering Services for the Connect Coachella Project, City Project ST-138.

STAFF RECOMMENDATION:

- Authorize the City Manager to execute Amendment #1 with Alta Planning + Design, Inc. in an amount of \$41,785.00;
- Authorize appropriation of \$82,010.00 from Fund 101 (General Fund) for Professional Engineering Services for the Connect Coachella Project, City Project ST-138.

BACKGROUND:

On June 21, 2022 the City entered into a reimbursement agreement with the Coachella Valley Mountains Conservancy (CVMC), Agreement #38500000P680017, in the amount of \$200,000. The agreement deliverables include a preliminary engineering report (PER) and state-approved CEQA clearances with 50% design drawings and project summary report for the Connecting Coachella Project (Grapefruit Boulevard Urban Greening Phase II), project No. ST-138. This will provide a complete project approval and environmental document (PA&ED) phase package. The City is actively seeking funding to complete the construction phase, a complete PA&ED package will strengthen future grant applications.

DISCUSSION/ANALYSIS:

In March 2023, City Council awarded a Professional Service Agreement to Alta Planning + Design, Inc. (Alta) to provide the PA&ED package for the Connect Coachella Project, in the amount of \$240,225. This value was \$40,225 above the maximum grant reimbursement. The PA&ED package is currently under review and nearly complete. City Staff has been preparing for the Active Transportation Program (ATP) Cycle 7 Grant Call for Projects expected in March 2024. Based on ATP workshops and feedback from the California Transportation Committee (CTC) on previous applications, to provide the strongest and most complete package the City has requested Alta provide additional support services for the grant application.

The additional services will include community engagement workshops and outreach events to increase the public engagement. It would also provide additional maps and renderings for the grant application, as well as, extra support with the grant application in its' entirety. Alta has had success with the ATP grant and provided support services for many public agencies. City Staff recommends approving Amendment #1 to provide the additional services.

FISCAL IMPACT:

With this action, City Council authorizes the appropriation of \$82,010.00 from Fund 101 (General Fund) to Fund 182 (CIP Project Fund). This amount includes both the value of Amendment #1 of \$41,785 and the value of the non-grant reimbursable portion of the original contract totaling \$40,225.

ATTACHMENTS:

1. Cost Proposal
2. Amendment #1 – Alta Planning and Design, Inc.