



**STAFF REPORT**  
**1/25/2023**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize issuance of Notice of Termination to Coachella Valley Raiders Youth Football Association (CVR YFA) and recommend executing Amendment of Memorandum of Understanding (MOU) removing CVRYFA as a party to this MOU.

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**STAFF RECOMMENDATION:**

Authorize issuance of Notice of Termination to Coachella Valley Raiders Youth Football Association (CVR YFA) and recommend executing Amendment of Memorandum of Understanding (MOU) removing CVRYFA as a party to this MOU.

**BACKGROUND:**

The City has a Memorandum of Understanding (MOU) through which it provides five sports leagues access to use city park fields for their sport organizations' recreational services. One of those sports leagues is the Coachella Valley Raiders Youth Football Association (CVR YFA). This organization has been a member of the City's Sport League MOUs since 2010.

**DISCUSSION/ANALYSIS:**

The season for American Football, as noted in the MOU, starts in late July and runs through November of each year. Since last year CVRYFA has not come in to pull facility use permits. City staff has tried communicating with the CVRYFA board members since Spring of 2022 without response.

Per Section 11 and Section 12 of the MOU the City can terminate or amend the agreement providing the said party a thirty (30) day notice. Staff has emailed, called and text messaged the Board President and Commissioner without responses numerous times. Additionally, a formal notice requesting a response was mailed and emailed to CVRYFA on October 25, 2022; City staff has not received a response.

During the January 2023 Commission meeting the Commission recommended issuance of Notice of Termination to Coachella Valley Raiders Youth Football Association (CVR YFA) and

recommend approval of executing Amendment of Memorandum of Understanding (MOU) removing CVRYFA as a party to this MOU.

**FISCAL IMPACT:**

No fiscal impact.

Attachment:  
Amended MOU