



**STAFF REPORT**  
**1/25/2023**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Approve vehicle leases for FY 2022/23 with Enterprise Fleet Management Inc.

**SPECIFICS:**

- Approve vehicle surplus listing and replacement for 2022/2023.
- Authorize the City Manager to approve the Lease Rate Quotes for: eight (8) Ford F-150 units, one (1) Ford Escape, one (1) Ford F-350 and one (1) Passenger Van from Enterprise Fleet Management, Inc.
- Authorize FY 22/23 appropriation of \$76,643.28 for lease payments of 11 (eleven) new units.

---

**STAFF RECOMMENDATION:**

It is recommended that the City Council:

- Approve vehicle surplus listing and replacement for 2022/2023.
- Authorize the City Manager to approve a Lease Rate Quote for lease of eight (8) Ford F-150 units, one (1) Ford Escape, one (1) Ford F-350 and one (1) Ford Transit-350 Passenger Van from Enterprise Fleet Management, Inc.
- Authorize FY 22/23 appropriation of \$46,246.50 for lease payments of 11 (eleven) new units.

**BACKGROUND:**

The City maintains a fleet of vehicles and equipment for use by various City departments, which include light, medium and heavy-duty vehicles. Prior to 2019, the City of Coachella has historically purchased and owned all fleet vehicles and equipment. Since 2020, the City of Coachella has leased its light duty vehicles to decrease the average age of these units; in 2018 the average age of these units was 13 years.

Today the average age of the City's fleet is 7 years. This positive change in the reduced age of the City's fleet is due to the City Council's decision, in February 2020, to surplus and replace eleven/twelve units annually through a Master Equity Lease Agreement with Enterprise Fleet Management (EFM).

**DISCUSSION/ANALYSIS:**

This is the fourth year of this program, staff is recommending the following eleven (11) units be surplus and replaced/maintenance services provided through the EFM lease program;

Vehicle #	Year	Make	Model	VIN	Mileage
82	2001	Ford	F-250	3FTNF20L21MA05791	109,136
2	2004	Ford	Crown Vic	2FAFP73W54X130433	89,972
20	2005	Ford	Ranger	1FTZR15EX5PA52001	88,931
76	2015	Ford	F-150	1FTEX1C82FKE78121	84,089
50	2006	Ford	Ranger	1FTYR14E06PA49719	94,046
74	2015	Ford	F-150	1FTEX1C80FKE78120	83,296
101	2015	Ford	F-150	1FTEX1C84FKE78122	99,010
102	2006	Ford	F-150	1FTRX14W96KC01903	62,875
26	2004	Ford	E350 Van	1FDSS31L94HB43187	54,382
42	2002	Chevy	3500	1GBJC34U02E196705	46,792
107	2008	Ford	Ranger	1FTYR14E08PA49268	68,162

The above noted vehicle replacements for FY 22/23 are based on vehicle age and mileage. To maintain a standardized fleet staff recommends replacement units for those listed above be:

- eight (8) 2023 Ford F-150XL 4x2 SuperCab units; monthly cost per unit with maintenance \$770.14;
- one (1) Ford Escape; monthly cost per unit with maintenance \$658.00;
- one (1) Ford F-350; monthly cost per unit with maintenance \$1,343.61;
- one (1) Ford Transit- 350 Passenger Van; monthly cost per unit with maintenance \$1,086.57.

**FISCAL IMPACT:**

The 2022/23 fiscal impact for leasing these additional eleven (11) new units from Enterprise Fleet Management is \$46,246.50. Staff is requesting an appropriation of \$46,246.50 to lease the identified equipment. Staff estimates the equipment being surplus will decrease the net appropriation after auctioned by \$25,000-\$30,000.

Attachments:  
Lease Rate Quotes