



**STAFF REPORT**  
**10/22/2025**

**TO:** Honorable Mayor and City Council Members

**FROM:** Jaime Arroyo, Grants Manager

**SUBJECT:** Adopt Resolution No. 2025-51 Authorizing the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

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**STAFF RECOMMENDATION:**

Staff recommends that the City Council considers adopting Resolution No. 2025-51 authorizing the City Manager to execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center partners listed in the executed CRC Grant Agreement dated July 18, 2025.

**BACKGROUND:**

On July 18, 2025, the City of Coachella entered into a standard agreement with the Strategic Growth Council (SGC) for the Sub-Recipient Agreement Between the grant award in the amount of \$10,00,000. The CRC Grant Agreement is strictly between the SGC and The City and not its partners. As part of the administrative process required for executing the CRC Grant Agreement, the City was required to enter into sub-recipient grant agreements with its partner organizations to memorialize their roles, responsibilities, and funding allocations in order to implement key components of the Coachella Community Resilience Center programmatic projects and plans. The sub-recipient agreements must be executed prior to the start of any grant-funded work.

**DISCUSSION/ANALYSIS:**

City staff is recommending that the City Council authorize the City Manager to enter into sub-recipient agreements between the City and its Coachella Community Resilience Center partners. The sub-recipient agreement outlines conditions for beginning work, reporting requirements, payment provisions, invoicing, monitoring and oversight, recordkeeping, compliance, insurance, non-performance, and other conditions. The term of this agreement is July 18, 2025 to March 31, 2029.

Additionally, the following exhibits are also included in the subrecipient agreement:

- Exhibit A1: Grant Agreement
- Exhibit A2: Scope of Work
- Exhibit A3: Authorized Signatory Form
- Exhibit A4: Project Representatives Form

These sub-recipient agreements will be tailored to each respective Coachella Community Resilience Center partner based on their Exhibit A2, which covers their scope of work, budget and schedule of deliverables. The list of partners receiving funding through the CRC grant include:

- County of Riverside Emergency Management Department
- GRID Alternatives Inland Empire
- Hidden Harvest
- The LEAP Institute
- Raices Cultura
- Regents of the University of California at Berkeley
- Riverside County Office of Economic Development
- Sarvodaya Institute
- Southern California Mountains Foundation

**ALTERNATIVES:**

1. Authorize the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025
2. Not Authorize the City Manager to Execute a Community Resilience Center (CRC) Sub-Recipient Agreement Between the City of Coachella and the Coachella Community Resilience Center Partners Listed in the Executed CRC Grant Agreement Dated July 18, 2025

**FISCAL IMPACT:**

The total fiscal impact of the action is \$10,000,000 over the course of the five-year grant term. The funds are budgeted and available in the City's CRC Grant account.

**ATTACHMENTS:**

- Attachment 1. Resolution No. 2025-51
- Attachment 2. Community Resilience Center Sub-Recipient Agreement
- Attachment 3. Executed CRC Grant Agreement (July 18, 2025)