



City Hall Council Chamber  
1515 Sixth Street, Coachella, California  
(760) 398-3502 ♦ [www.coachella.org](http://www.coachella.org)

# DRAFT MINUTES

OF A REGULAR MEETING  
OF THE

CITY OF COACHELLA

CITY COUNCIL CLOSED SESSION AND REGULAR MEETING

THE COUNCIL SITTING AS THE COACHELLA SANITARY DISTRICT,

COACHELLA FIRE PROTECTION DISTRICT, COACHELLA FINANCING AUTHORITY,

COACHELLA EDUCATIONAL AND GOVERNMENTAL ACCESS CABLE CHANNEL CORPORATION,

COACHELLA WATER AUTHORITY, AND SUCCESSOR AGENCY TO THE COACHELLA REDEVELOPMENT AGENCY

**May 10, 2023**

5:00 PM – CLOSED SESSION

6:00 PM – REGULAR MEETING

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p><b>If you would like to attend the meeting via Zoom, here is the link:</b></p> <p><a href="https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09">https://us02web.zoom.us/j/88457271898?pwd=REdzU1NoQmpVSFhWTDVaZ0VCekYxdz09</a></p> <p>Or One tap mobile : 16699006833,,88457271898#,,,,*606140#</p> <p>Or Telephone: US: +1 669 900 6833</p> <p><b>Webinar ID: 884 5727 1898</b></p> <p><b>Passcode: 606140</b></p> <p><b>Spanish:</b> El idioma español está disponible en Zoom seleccionado la opción en la parte de abajo de la pantalla</p>
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- Public comments may be received **either in person, via email, telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
  - **In Real Time:**

If participating in real time via Zoom or phone, during the Public Comment Period, use the “**raise hand**” function on your computer, or when using a phone, participants can raise their hand by pressing \*9 on the keypad.
  - **In Writing:**

Written comments may be submitted to the City Council electronically via email to [cityclerk@coachella.org](mailto:cityclerk@coachella.org). Transmittal **prior to the start** of the meeting is required. All written comments received will be forwarded to the City Council and entered into the record.
  - If you wish, you may leave a message at (760) 262-6240 before 5:30 p.m. on the day of the meeting.
- The **live stream** of the meeting may be **viewed online** by accessing the city's website at [www.coachella.org](http://www.coachella.org), and clicking on the "**Watch Council Meetings**" tab located on the home page, and then clicking on the "live" button.

**CALL TO ORDER: - 5:00 P.M.**

The Regular Meeting of the City Council of the City of Coachella was called to order at 5:00 p.m. by Mayor Hernandez.

**ROLL CALL:**

Present: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Galarza (arrived at 5:01 pm), and Mayor Hernandez

City Treasurer Aviles, attended the Regular Meeting via Zoom

City Clerk Zepeda absent for Closed Session and attended the Regular Meeting via Zoom

**APPROVAL OF AGENDA:**

Motion: To approve the Agenda as presented

Made by: Councilmember Figueroa

Seconded by: Councilmember Delgado

Approved: 4-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

**PUBLIC COMMENTS (CLOSED SESSION ITEMS):**

None

**ADJOURN TO CLOSED SESSION:**

1. Public Employee Performance Evaluation Pursuant to Government Code Section 54947

Title: City Manager

2. Public Employee Performance Evaluation Pursuant to Government Code Section 54947

Title: City Attorney

3. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

City Labor Negotiator: City Manager Gabriel Martin; Interim Finance Director William Pattison

Employee Organization: Teamsters Local 1932 Representing Miscellaneous/Sanitary Employees

4. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54957.6:

City Labor Negotiator: City Manager Gabriel Martin; Interim Finance Director William Pattison

Employee Organization: Teamsters Local 1932 Representing Mid-Management Employees

**RECONVENE REGULAR MEETING: - 6:00 P.M.**

**PLEDGE OF ALLEGIANCE:**

The City Manager led the pledge of allegiance.

**CLOSED SESSION ANNOUNCEMENTS:**

Council met in Closed Session, and direction was given, but no reportable action was taken.

**PROCLAMATIONS/PRESENTATIONS:**

5. Proclamation Presented to Deputy Nevins
6. Fibromyalgia Awareness Month
7. Lupus Awareness Month
8. Presentation on the 2023-2024 Annual Operating Budget

**WRITTEN COMMUNICATIONS:**

None.

**CONSENT CALENDAR:**

(It is recommended that Consent Items be acted upon simultaneously unless separate discussion and/or action is requested by a Council Member or member of the audience.)

9. Meeting Minutes of April 26, 2023, of the City of Coachella, Coachella Sanitary District, Coachella Fire Protection District, Coachella Financing Authority, Coachella Educational and Governmental Access Cable Corporation, Coachella Water Authority, and Successor Agency to the Coachella Redevelopment Agency
10. Award maintenance agreement to Vintage Landscape for Landscape Maintenance Services for Bagdouma Park Project No. 031623.
11. Award maintenance services agreement to Vintage Landscape for Landscape Maintenance Services for City Medians and Downtown 6<sup>th</sup> Street Project No. 031623B.
12. Award construction agreement to Desert Concepts Construction Inc. for the Tierra Del Sol Decorative Lighting Improvements Project LL-03-021323.

13. Adopt resolution setting a June 14, 2023 public hearing date for Municipal Solid Waste Rates for fiscal year 2023/2024.
14. Professional Service Agreement with Michael Baker International to develop a Parcel Map for Avenue 50 Extension Condemnation Parcels, City Project ST-98.
15. Adopt Resolution No. 2023-26, A Resolution of the City Council of the City of Coachella to adopt a list of Projects for Fiscal Year 2023-24, Funded by SB 1: Road Repair and Accountability Act.
16. Community Facilities District (CFD No. 2005-01) Annexation 32 – (Placita Dolores Huerta– Phase 1 Parcel Map No. 37833 - Ordinance No. 1202 on Behalf of CFD No. 2005-01 Authorizing the Levy of a Special Tax within Annexation Area No. 32 Annexed to Said District (2nd Reading)
17. Authorize Transfer of Funds in the Amount Of \$124,626.00 from Measure A to Project S-24, Avenue 48 And Harrison Street Sewer Improvements.
18. Approve a contribution to Coachella Valley Association of Governments' CV Housing First program in the amount of \$100,000 for current Fiscal Year 2022-23 and MOU
19. Voucher Listing- EFT's/Utility Billing Refunds/FY 2022-23 Expenditures as of May 10, 2023, \$3,466,894.56.
20. Authorize the City Manager to Execute a Letter of Agreement with CannaBiz Consulting Group for Cannabis Social Equity Consulting Services in a Not-to-Exceed Amount of \$50,000

Motion: To approve all Consent Calendar Items except 11, 12, 18 and 20

Made by: Mayor Pro Tem Galarza

Seconded by: Mayor Hernandez

Approved: 5-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Galarza, and Mayor Hernandez

NOES: None

ABSTAIN: None

ABSENT: None

Motion: To approve Consent Calendar Items 11 and 12

Made by: Mayor Pro Tem Galarza

Seconded by: Councilmember Virgen

Approved: 4-0, roll call vote (Mayor Hernandez stepped away at 6:56 p.m., returned after vote. Therefore did not vote on this item):

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, and Mayor Pro Tem Galarza

NOES: None

ABSTAIN: None  
ABSENT: Mayor Hernandez

Motion: To approve Consent Calendar Item 18

Made by: Mayor Hernandez  
Seconded by: Mayor Pro Tem Galarza  
Approved: 5-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen,  
Mayor Pro Tem Galarza, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

Motion: To approve Consent Calendar Item 20

Made by: Mayor Pro Tem Galarza  
Seconded by: Councilmember Figueroa  
Approved: 5-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen,  
Mayor Pro Tem Galarza, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

**NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):**

21. Approve cooperative agreement for El Grito Event between the City of Coachella, Telemundo and Mexican Consulate in San Bernardino and approve operation of a beer garden at Rancho Las Flore Park for the 2023 El Grito Event

Motion: To approve staff recommendation

Made by: Mayor Pro Tem Galarza  
Seconded by: Councilmember Virgen  
Approved: 5-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen,  
Mayor Pro Tem Galarza, and Mayor Hernandez  
NOES: None  
ABSTAIN: None  
ABSENT: None

Mayor Hernandez stepped away from the Daise at 7:16 p.m. after Item 21 vote and returned after Item 23 vote at 7:55 p.m.

22. Professional Service Agreement with California Waters Development, Inc. to provide Design/Build Construction Services in an amount not to exceed \$46,000 for the design phase and authorize appropriation of \$46,000 from General Fund for the Veteran's Park Splash Pad Project, City Project P-26.

Motion: To approve staff recommendation

Made by: Mayor Pro Tem Galarza

Seconded by: Councilmember Figueroa

Approved: 4-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, and Mayor Pro Tem Galarza

NOES: None

ABSTAIN: None

ABSENT: Mayor Hernandez

23. Recommend approval of Memorandum of Understanding for Library Operations at the Coachella Library between the City of Coachella and County of Riverside

Motion: To approve staff recommendation with the caveat that all short-term rentals of existing and future library space uses by an outside organization are approved by the City Manager. Any long term rentals need Council approval.

Made by: Mayor Pro Tem Galarza

Seconded by: Councilmember Figueroa

Approved: 4-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, and Mayor Pro Tem Galarza

NOES: None

ABSTAIN: None

ABSENT: Mayor Hernandez

24. City of Coachella Annual Progress Report (APR) to the California Dept. of Housing Community Development

Motion: To approve staff recommendation

Made by: Councilmember Figueroa

Seconded by: Mayor Pro Tem Galarza

Approved: 5-0, unanimous roll call vote:

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, Mayor Pro Tem Galarza, and Mayor Hernandez

NOES: None

ABSTAIN: None  
ABSENT: None

25. Pueblo Viejo Downtown Parking Survey Update

Motion: To approve staff recommendation

Made by: Mayor Pro Tem Galarza

Seconded by: Councilmember Virgen

Approved: 4-0, unanimous roll call vote (Mayor Hernandez abstained from item and stepped away at 8:05 p.m. because he owns property in down town, returned at 8:20 p.m. for council comments):

AYES: Councilmember Dr. Figueroa, Councilmember Delgado, Councilmember Virgen, and Mayor Pro Tem Galarza

NOES: None

ABSTAIN: Mayor Hernandez

ABSENT: None

**PUBLIC HEARING CALENDAR (QUASI-JUDICIAL):**

None.

**PUBLIC COMMENTS (NON-AGENDA ITEMS):**

The public may address the City Council/Board/Corporation/ Authority on any item of interest to the public that is not on the agenda but is in the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.

None.

**REPORTS AND REQUESTS:**

Council Comments/Report of Miscellaneous Committees.

City Manager's Comments.

**ADJOURNMENT:**

There being no further business to come before the City Council and the Agencies, Mayor Hernandez adjourned the meeting at 8:35 p.m.

Respectfully submitted,

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Angela M. Zepeda  
City Clerk