



STAFF REPORT
4/22/2026

TO: Honorable Mayor and City Council Members

FROM: Mary Rodriguez, Grants Manager

SUBJECT: Adopt Resolution No. 2026-24 Authorizing the Designated Agents of the City of Coachella to Provide to the Governor's Office of Emergency Services (CalOES) for All Matters Pertaining to Such State Disaster Assistance the Assurances and Agreements Required

STAFF RECOMMENDATION:

Staff recommends that the City Council adopts Resolution No. 2026-24 authorizing the designated agents of the City of Coachella to provide to the Governor's Office of Emergency Services (CalOES) for all matters pertaining to such state disaster assistance the assurances and agreements required.

BACKGROUND:

The City of Coachella previously adopted a Designation of Applicant's Agent Resolution (Cal OES Form 130) in August 2023, which identified the City Manager by name as the Authorized Agent for purposes of executing and submitting documents related to disaster assistance and grant funding. Since that time, the previously listed Authorized Agent is no longer employed by the City, and a new Interim City Manager has been appointed. Cal OES has advised that a new resolution must be adopted when the named Authorized Agent changes.

DISCUSSION/ANALYSIS:

Cal OES requires an updated Designation of Applicant's Agent Resolution when previously identified personnel are no longer in their designated roles. As noted by Cal OES, the City has the option to identify Authorized Agents either by name and title or by title only. To ensure continuity and avoid the need for future updates when personnel changes occur, staff recommends identifying Authorized Agents by title only. This approach allows the resolution to remain valid even if positions are filled by new individuals. The updated resolution will authorize designated City positions to execute applications, certifications, and related documents necessary to secure federal and state disaster assistance funding. Adoption of this resolution is required to complete and submit the Project Completion and Certification Report (P.4) and to maintain eligibility for current and future Cal OES and FEMA funding opportunities.

ALTERNATIVES:

1. Adopt Resolution No. 2026-24 Authorizing the Designated Agents of the City of Coachella to Provide to the Governor's Office of Emergency Services (CalOES) for All Matters Pertaining to Such State Disaster Assistance the Assurances and Agreements Required
2. Do Not Adopt Resolution No. 2026-24 Authorizing the Designated Agents of the City of Coachella to Provide to the Governor's Office of Emergency Services (CalOES) for All Matters Pertaining to Such State Disaster Assistance the Assurances and Agreements Required

FISCAL IMPACT:

There is no fiscal impact associated with the adoption of this resolution.

ATTACHMENTS:

1. Cal OES Form 130 - Designation of Applicant's Agent Resolution
2. Cal OES Form 012 - List of Authorized Agents Form
3. Resolution No. 2026-24