



STAFF REPORT
10/9/2019

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Authorize award of a Professional Services Agreement to GM Business Interiors for furnishing the Senior Center facility in the amount not to exceed \$50,000.00; allowing for non-substantive changes by the City Attorney.

STAFF RECOMMENDATION:

Authorize award of a Professional Services Agreement to GM Business Interiors for furnishing the Senior Center facility in the amount not to exceed \$50,000.00; allowing for non-substantive changes by the City Attorney.

EXECUTIVE SUMMARY:

As per the City's Purchasing Procedures and Regulations all purchases in excess of \$15,000 require City Council approval and that the award include completion of a formal bid process. GM Business Interiors was awarded a formally bid contract by the County of Riverside (contract RIVCO-93145-001-07/20) for supplying and installing free-standing furnishings. Staff requests authorization to piggy-back on the formal bid process completed by the County of Riverside and award a professional services agreement for purchase of office furnishings to GM Business Interiors, in an amount not to exceed \$50,000. The agreement will provide for tables, chairs, and display cases at the Eleanor Shadowen Senior Center.

FISCAL IMPACT:

The recommended action will not have a negative financial impact as it is funded and within the appropriated budgeted.

Attachment:

Professional Services Agreement