



STAFF REPORT
10/14/2026

TO: Honorable Mayor and City Council Members

FROM: Kendra Reif, Community Development Director

PREPARED BY: Anahi Fernandez, Management Analyst

SUBJECT: Adopt Resolution No. 2026-61 Authorizing the City of Coachella Community Development Department to Access State-Level Summary Criminal History Information.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2026-61 authorizing the City of Coachella Community Development Department to access state-level summary criminal history information.

BACKGROUND:

On October 22, 2025, the City Council adopted Ordinance No. 1226 and Resolution No. 2025-50, amending Coachella Municipal Code Chapters 5.68 and 5.69 pertaining to cannabis business regulatory permits and authoring the use of live scan technology to assist the City in implementing its Cannabis Regulatory Permit regulations.

Ordinance No. 1226 clarified definitions within the C.M.C. Chapters 5.68 and 5.69 to avoid ambiguous and overly broad language and to align with Department of Justice (DOJ) requirements for conducting fingerprint-based criminal history background checks.

DISCUSSION/ANALYSIS:

The FBI has initiated a temporary suspension of California legislative reviews and is not currently approving new submissions for federal background checks. At this time, the DOJ is offering state-level criminal history background check services for the City of Coachella's cannabis business regulatory permit process. To initiate state-level background check services, the DOJ requires an updated City Council resolution authorizing the City to access state-level criminal history information. Adoption of Resolution No. 2026-61 will allow the Community Development Department to strengthen and streamline the City's background check procedures.

FISCAL IMPACT:

There is no significant fiscal impact anticipated from the adoption of this resolution. Costs associated with criminal history background checks will be covered by applicants through the Cannabis Regulatory Permit application process.

ALTERNATIVES:

1. Adopt Resolution No. 2026-61.
2. Take no action.
3. Continue this item and provide staff with direction.

RECOMMENDED ALTERNATIVE(S):

Staff recommends alternative #1.

Attachments:

1. Ordinance No. 1226
2. Resolution No. 2026-61