



STAFF REPORT
9/24/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of \$32,146.50 to purchase seed for the 2025 Park Turf Seed Project .

STAFF RECOMMENDATION:

Authorize City Manager to execute Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of \$32,146.50 to purchase seed for the 2025 Park Turf Seed Project .

EXECUTIVE SUMMARY:

The City Public Works Department maintains the City's parks, which includes approximately 73 acres of park space. As a part of the annual maintenance, the turf spaces are scalped and re-seeded during the fall. This work is scheduled to begin in October. Approximately 22,000 pounds of seed will be used throughout the City parks that include: Bagdouma, Rancho Las Flores, Dateland, Veteran's, Sierra Vista, Avenue 53 Tot Lot, Rancho de Oro and Shady Lane Parks.

Staff recommends authorizing the purchase of this seed from Vintage Associates, as they are the landscape contractor for the City Parks. Work to scalp and spread the seed are already included in the maintenance agreements.

FISCAL IMPACT:

No fiscal impact. Costs to purchase the seed is included in the FY 25/26 budget.

ATTACHMENTS:

1. Letter Agreement – Vintage Associates dba Vintage Outdoors