



**LETTER AGREEMENT BETWEEN  
VINTAGE ASSOCIATES DBA VINTAGE OUTDOORS  
AND CITY OF COACHELLA**

September 24, 2025

David Smith  
78-755 Darby Road, Bermuda Dunes, CA 92201

Re: Letter of Agreement for the Installation Trees at Bagdouma Park

Dear Mr. Smith:

This letter shall be our Agreement regarding the described below (“Services”) to be provided by Vintage Outdoors (“Contractor”) as an independent contractor to the City of Coachella for the City’s Tree Planting at Bagdouma Park Project (“Project”).

The Services to be provided include the following: Provide all labor and materials to install 58 – 24” trees with irrigation and two stakes and ties per tree. The Services to be provided are more particularly described in the Scope of Services attached hereto as Exhibit “A” and incorporated herein by reference.

Contractor shall perform all Services under this Letter of Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications, and approvals of whatever nature that are legally required to perform the Services, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Compensation for the above services shall be based on the actual amount of time spent in adequately performing the Services expressly agreed in writing in advance by the City, the cost to the City for the Services shall not exceed \$35,000 .

Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 1600, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on “public works” and “maintenance” projects. Since the Services are being performed as part of an applicable “public works” or “maintenance” project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor’s principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

Contractor shall provide proof of commercial general liability and automobile insurance to the City in amounts and with policies, endorsements and conditions required by the City for the

Services. If Contractor is an employer or otherwise hires one or more employees during the term of this Project, Contractor shall also provide proof of workers' compensation coverage for such employees which meets all requirements of state law.

Invoices shall be submitted to the City monthly as performance of the Services progresses. City shall review and pay the approved charges on such invoices in a timely manner. Services on the Project shall begin immediately and be completed by December 1, 2025, unless extended by the City in writing. The City may terminate this Letter of Agreement at any time with or without cause. If the City finds it necessary to terminate this Letter of Agreement without cause before Project completion, Contractor shall be entitled to be paid in full for those Services adequately completed prior to the notification of termination. Contractor may terminate this Letter of Agreement for cause only.

Contractor shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any and all claims, demands, causes of action, expenses, liabilities, losses, damages, and injuries to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Services or this Agreement, including, without limitation, the payment of all consequential damages, attorneys fees and other related costs and expenses. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to any negligence, errors or omissions, recklessness, or willful misconduct of Contractor, its officials, officers, employees, agents, consultants, and contractors arising out of or in connection with the performance of the Contractor's Services, including without limitation the payment of all consequential damages, expert witness fees, and attorneys fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents, or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, agents, or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its directors, officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its directors, officials officers, employees, agents, or volunteers.\*\*\*]

If you agree with the terms of this Letter of Agreement, please indicate by signing and dating where indicated below. An original, executed copy of this Letter of Agreement is enclosed for your records.

**CITY OF COACHELLA**

**Approved by:**

---

William B. Pattison Jr.  
City Manager

**Approved as to Form:**  
BEST, BEST & KRIEGER

---

City Attorney

**Attest:**

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Angela M. Zepeda  
City Clerk

**CONTRACTOR**

*Reviewed and Accepted by Contractor:*

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Signature

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Name

---

Title

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Date



City of Coachella  
Maritza Martinez, Public Works  
Attn: Janeth Lara  
Phone: 442-400-1382

April 21, 2025

RE: Install 24" Box Trees around Bagdouma Park.

**Project Description**

Vintage Outdoors proposes to provide all labor and materials to:

**Install:**

58 – 24" Trees (Acacia Aneura, Tipuana Tipu, Bauhinia Blakeana, Jacaranda Mimosifolia, Lysiloma Thornberi, Acacia Saligna, Quercus Virginia)

1 – irrigation head per new Tree.

2 – 2" x 8' tree stakes and ties per Tree.

**Project Cost Included in Proposal:**

58 – 24" Box Trees @ \$525 each (Includes stakes and ties)	\$30,450.00
58 – irrigation heads @ \$78.50 each	\$4,550.00
<b>Total</b>	<b>\$35,000.00</b>

**Approximate Start Date:** TBD.      **Schedule:** we estimate this will take 7 days of work to be completed.

**Note:** \*This proposal expires after 30 days from the date on this proposal. Changes to scope and associated charges will be presented to the client in writing for approval before proceeding.

**ACCEPTANCE:** My signature indicates that I agree with the scope and cost of work. The Terms and Conditions shall be the same as what is set forth in the "Agreement for Landscape Maintenance between City of Coachella and Vintage Associates"

David Smith: David Smith      Date: 4/21/2025  
Vintage Outdoors

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



Frederick St

Donna St

Donna St

Donna St

Image © 2024 Airbus





84625  
Bagdouma Park

Bagdouma Park Community Center

Coachella Valley Boxing Club

Douma St

Douma St

Image Landsat / Copernicus  
Data SIO, NOAA, U.S. Navy, NGA, GEBCO  
Data LDEO, Columbia, NSF, NOAA

Google

















