



**STAFF REPORT**  
**9/24/2025**

**TO:** Honorable Mayor and City Council Members

**FROM:** Andrew Simmons, P.E., Public Works Director/City Engineer

**SUBJECT:** Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of \$35,000 to install trees at Bagdouma Park in accordance with the Public Green Space Grant.

---

**STAFF RECOMMENDATION:**

Authorize City Manager to execute Letter Agreement with Vintage Associates dba Vintage Outdoors in the amount of \$35,000 to install trees at Bagdouma Park in accordance with the Public Green Space Grant.

**EXECUTIVE SUMMARY:**

In June 2025, the City received notice from Imperial Irrigation District (IID) that the City was awarded a Public Green Space Grant for the Bagdouma Park Tree Project in an amount of \$35,000. The City proposed to install approximately 53-58 – 24” trees at Bagdouma Park in areas with mostly desert landscaping. This project aims to increase the park’s tree canopy and create a cooler, safer and more inviting park. Vintage Associates is currently the landscape maintenance contractor for Bagdouma Park. Staff recommends awarding the Letter Agreement to Vintage Associates in the amount of \$35,000 for this project. This work includes all labor and materials to install the trees, irrigation, and stakes and ties for all the trees.

**FISCAL IMPACT:**

No fiscal impact. The grant will cover the full cost of the proposal.

**ATTACHMENTS:**

1. Letter Agreement – Vintage Associates dba Vintage Outdoors