



STAFF REPORT
9/24/2025

TO: Honorable Mayor and City Council Members

FROM: Andrew Simmons, P.E., Public Works Director/City Engineer

SUBJECT: Service Agreement with Vestis Services, LLC. to provide uniform and workplace supplies for a three year term

STAFF RECOMMENDATION:

Authorize City Manager to execute Service Agreement with Vestis Services, LLC. to provide uniform and workplace supplies for a three year term

EXECUTIVE SUMMARY:

Vestis Services currently provides the City uniform and workplace supplies services. They provide clean uniforms on a weekly basis to the public works, graffiti and utility departments. They also provide supplies to the building maintenance department, such as, towels, mats and mops. City staff recommends entering into a three-year service agreement with Vestis Services, LLC. to continue to provide these services to the City and secure a lower rate that will remain the same for three years. This service agreement will have approximately a value of \$50,000 for the three year agreement, as it is based on the current number of employees, this may fluctuate.

As per the City's Purchasing Procedures and Regulations all purchases in excess of \$25,000 require City Council approval and completion of a formal bid process. A cooperative purchasing agency (Sourcewell) has completed a formal bid process and awarded the bid to Vestis Services, LLC. for the uniform and supplies that are utilized by the City. As a member of Sourcewell, the City may piggyback and take advantage of this service agreement and requests authorization to execute the service agreement provided by Vestis Services, LLC.

FISCAL IMPACT:

No fiscal impact. The uniform and supplies costs have been budgeted in their respective departments FY 25/26 budget.

ATTACHMENTS:

1. Service Agreement – Vestis Services, LLC.