



Public Works Department **2019 Fourth Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: January 15, 2020

SUBJECT: Quarterly Report

Departmental Mission:

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

Executive Summary:

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between October 2019 and December 2019.

	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<u>Streets Division</u>				
Illegal Dumping				26 removals 150 tires removed 6 homeless camps removed
Weed/brush Abatement				7 jobs
Annual Disaster Council and Quarterly OAPC Meetings				25 meetings
Potholes/Street Repairs				3000 Potholes
Sidewalk Repairs				7

Special Events				7 events
Street Sign Main.				Replaced 48; Repaired 15
Street Light Repair				73 repaired
Street Striping				2 painted medians
Storm Drain Main				10 storm drains
Traffic Control				19 assignments
	Acres	Feet/Sq Feet	Miles/Sq Miles	Quantity
<u>Parks/LLMD</u>				
Citations Issued				1,654
Facility Use Permits				354 permits
Overseeding /Fertilization	35 acres			
Park Lighting				45 Fixture Repairs
Special Events				11 events
Sport Field Preparation	55 acres			11 tons of winter rye applied
Sprinkler/Irrigation Repairs				59 Heads; 8 valves; 4 Main Lines; 27 drip line;
Tree/Plant Replacement				304 plants
<u>Building Maintenance</u>				
HVAC Systems Serviced / Repaired				5 repairs
Building Repairs				23
Meeting Room Setups				62
Floor Maintenance		7,500 sq ft		