



**STAFF REPORT**  
**7/26/2023**

**TO:** Honorable Mayor and City Council Members

**FROM:** Maritza Martinez, Public Works Director

**SUBJECT:** Authorize execution of Master Lease Equity Agreement with Enterprise Fleet Management, Inc. for the purchase of a 2024 Ford F550, in the amount of \$155,847.

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**STAFF RECOMMENDATION:**

Authorize execution of Master Lease Equity Agreement with Enterprise Fleet Management, Inc. for the purchase of a 2024 Ford F550, in the amount of \$155,847.

**EXECUTIVE SUMMARY:**

The Coachella Water Authority has identified a need for a Ford F550 utility truck that will have numerous utility compartments to allow staff to travel to job sites with various fittings in its unit inventory needed for water line repairs. Currently, the City's fleet does not have any of these style vehicle units for use by the Coachella Water Authority. These style units are commonly used by various utilities due to the added function it provides to staff in the field.

As per the City's Purchasing Procedures and Regulations all purchases in excess of \$25,000 require City Council approval and completion of a formal bid process. A cooperative purchasing agency (Sourcewell) has completed a formal bid process and awarded the bid to Enterprise Fleet Management, for both lease and purchase options for several vehicle makes and models.

Enterprise Fleet Management is able to procure a 2024 Ford F550 utility unit, in the amount of \$155,847.00. The Enterprise Fleet Management awarded bid by Sourcewell meets the formal bid process requirements. Staff requests authorization to piggyback on the provided Sourcewell award and authorize procurement of the 2024 Ford F550 utility unit through Enterprise Fleet Management at the amount provided of \$155,847.

**FISCAL IMPACT:**

An appropriation of \$155,847 from undesignated Coachella Water Authority funds will be required to authorize this purchase; these funds are available.

Attachment:

Master Lease Equity Agreement with Enterprise Fleet Management, Inc.