



**STAFF REPORT**  
**7/28/2021**

**TO:** Honorable Mayor and City Council Members

**FROM:** Andrea J. Carranza, Deputy City Clerk

**SUBJECT:** Designation of Voting Delegate and Alternates to the League of California Cities Annual Conference & Expo.

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**STAFF RECOMMENDATION:**

It is recommended that the City Council designate a voting member and two alternates to attend the Friday, September 24, 2021, League of California Cities Annual Business Meeting. The voting delegate is required to register and attend the League Conference.

**BACKGROUND:**

The League of California Cities is one of the primary lobbying organizations for municipalities at the State level. A number of key policy decisions are made in order to support cities and represent municipal interests to the Assembly and the Governor. In order to ensure that the views of the City of Coachella are represented to the League in formulating their policies, we must designate a delegate to represent us at the League Conference and the Annual Business Meeting.

**DISCUSSION/ANALYSIS:**

The League's 2021 Annual Conference & Expo is scheduled for September 22-24, 2021, in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly). The General Assembly will be held on Friday, September 24. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

The City of Coachella must designate a voting delegate to represent the City at the Annual Business Meeting. We are also asked to appoint up to two alternate voting delegates. One of these delegates may represent the City in the event that the designated voting delegate is unable to attend the conference.

The designation of a voting delegate and alternates must be done by City Council action and a copy of the Council action reflecting the Council's selection must be forwarded to the League no later than September 15, 2021. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only.

**ALTERNATIVES:**

The only alternative action is for the Council to choose not to designate a representative for the City at the Annual Conference and Business Meeting of the League of California Cities.

**FISCAL IMPACT:**

The voting delegate is required to register and attend the League Conference. The City will incur any expenses necessary for this registration for the delegate to attend the conference during this period.

Attachment: Annual Conference Voting Procedures  
2021 Schedule