



STAFF REPORT
12/11/2024

TO: Honorable Mayor and City Council Members

FROM: Maritza Martinez, Public Works Director

SUBJECT: Award maintenance agreements to both Amtek Construction and Desert Elite Electric, Inc. for the As Needed Electrical Repairs Project No. 102424B, not to exceed \$200,000.

STAFF RECOMMENDATION:

Award maintenance agreements to both Amtek Construction and Desert Elite Electric, Inc. for the As Needed Electrical Repairs Project No. 102424B, not to exceed \$200,000.

EXECUTIVE SUMMARY:

The City published a Request for Proposals (RFP) for As Needed Electrical Repairs Project No. 102424B. The RFP was published to select licensed electrical contractor(s) that can complete repairs to electrical as needed in city buildings, city parks and throughout the Landscape Lighting and Maintenance Districts. This RFP closed on October 30, 2024 at 2pm and the City received three responses.

One of the three responses received was deemed not responsive as the contractor did not have an active Department of Industrial Relations (DIR) number. After review of the two responsive proposals received and discussions with both proposers, staff recommends awarding a maintenance agreement to both proposers (Amtek Construction and Desert Elite Electric, Inc.). Awarding the Project to two contractors will provide redundancy and improve staff's access to resources when needed. The term and compensation of both agreements will be identical – the terms will commence January 1, 2025 – December 31, 2027 and not exceed \$200,000.

FISCAL IMPACT:

The recommended action will not have a negative impact on the budget. The award amount is allocated in the Building Maintenance, LLMD, and Park Division Budgets.

Attachment:

Proposed Agreements