



## **Public Works Department** **2020 First Quarter Report**

TO: Honorable Mayor and Council

FROM: Maritza Martinez, Public Works Director

DATE: April 15, 2020

SUBJECT: Quarterly Report

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### **Departmental Mission:**

In a balanced effort to maintain cost effective operations and provide maintenance and emergency response services in a reasonable and efficient manner, it is the mission of the Public Works Department to provide quality maintenance and repair of facilities and infrastructure for the City of Coachella community and its city departments.

### **Executive Summary:**

The Public Works Department is responsible for the operations of our: facilities, fleet, landscape, lighting and maintenance districts, parks, and streets. The Department is also the home to our Emergency Services Division and Recreation Division. As reflected below the Public Works Department staff responded to a myriad of requests as reflected below between January 2020 and March 2020.

|  | <b>Acres</b> | <b>Feet/Sq Feet</b> | <b>Miles/Sq Miles</b> | <b>Quantity</b>   |
|--|--------------|---------------------|-----------------------|---|
| <b><u>Streets Division</u></b>                             |              |                     |                       |   |
| <b>Illegal Dumping</b>                                     |              |                     |                       | 12 removals<br>90 tires removed<br>7 homeless camps removed |
| <b>Weed/brush Abatement</b>                                |              |                     |                       | 7 jobs  |
| <b>Annual Disaster Council and Quarterly OAPC Meetings</b> |              |                     |                       | 35 meetings   |
| <b>Potholes/Street Repairs</b>                             |              |                     |                       | 6100 Potholes   |
| <b>Sidewalk Repairs</b>                                    |              |                     |                       | 2   |

|   |          |              |                |   |
|---|----------|--------------|----------------|---|
| <b>Special Events</b>                   |          |              |                | 7 events  |
| <b>Street Sign Main.</b>                |          |              |                | Replaced 74;<br>Repaired 30                           |
| <b>Street Light Repair</b>              |          |              |                | 67 repaired   |
| <b>Street Striping</b>                  |          |              |                | 1 painted medians<br>280 Street Legends               |
| <b>Storm Drain Main</b>                 |          |              |                | 6 storm drains  |
| <b>Traffic Control</b>                  |          |              |                | 16 assignments  |
|   | Acres    | Feet/Sq Feet | Miles/Sq Miles | Quantity  |
| <b><u>Parks/LLMD</u></b>                |          |              |                |   |
| <b>Citations Issued</b>                 |          |              |                | 753   |
| <b>Facility Use Permits</b>             |          |              |                | 247 permits   |
| <b>Overseeding /Fertilization</b>       | 35 acres |              |                |   |
| <b>Park Lighting</b>                    |          |              |                | 43 Fixture Repairs                                    |
| <b>Special Events</b>                   |          |              |                | 1 events  |
| <b>Sport Field Preparation</b>          | 55 acres |              |                | 0   |
| <b>Sprinkler/Irrigation Repairs</b>     |          |              |                | 31 Heads;<br>2 valves;<br>3 Main Lines; 15 drip line; |
| <b>Tree/Plant Replacement</b>           |          |              |                | 48 plants   |
| <b><u>Building Maintenance</u></b>      |          |              |                |   |
| <b>HVAC Systems Serviced / Repaired</b> |          |              |                | 1 repairs   |
| <b>Building Repairs</b>                 |          |              |                | 36  |
| <b>Meeting Room Setups</b>              |          |              |                | 120   |
| <b>Floor Maintenance</b>                |          | 7,500 sq ft  |                | 15  |