



STAFF REPORT
10/23/2024

TO: Honorable Mayor and City Council Members

FROM: Jason Stevens, IT Manager

SUBJECT: Authorize a consulting contract with Holistic System Integration Solutions for migration of Tyler Technologies Eden to Enterprise ERP Phase 1 and the appropriation of \$97,500 from Unreserved General Fund (101)

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize a consulting services contract with Holistic System Integration Solutions for the migration of the city's current Tyler Technology Eden ERP system to our new Tyler Technologies Enterprise ERP SAAS based solution Phase 1.

BACKGROUND:

The City of Coachella has embarked on our multi-year project in the upgrade of the city's main software enterprise resource and planning (ERP) solution Tyler Technologies Eden software. The council previously approved this upgrade project to our new, modern and state of the art Tyler Technologies Enterprise ERP solution otherwise known as Munis.

After discussion with our project leads along with Tyler Technology project planners it was deemed preferable to contract with a specialized project manager to assist the city with this highly complex multi-year project endeavor. This project touches and affects every department within the city and it is highly critical that the city achieves a high level of success for all departments and feature implementations.

DISCUSSION/ANALYSIS:

The IT department alongside with the city manager and finance department controller, whom represent the main project lead team, interviewed multiple applicants seeking to provide consulting services for this project. After multiple interviews were performed the project team selected Holistic System Integration Solutions to provide this consulting service. Holistic System Integration Solutions has previous provided consulting services to the city where they performed an in-depth systems and departmental workflow analysis for the Economic Development, Development Services and Engineering departments. One of the goals for this consulting

engagement is to address the numerous inefficiencies and enhancements noted in that previous study as the city implements our new ERP system. Additionally Holistic System Integration Solutions is a local based consulting firm out of La Quinta, CA who can respond quickly, directly and be on-premise with staff during the engagement which is a significant benefit.

The consulting agreement is on a phase-to-phase basis to coincide with the planned master project schedule being managed by Tyler Technologies. While some phases may overlap their start and go live dates, the entire project is being planned out over a three-year period with four phases.

ALTERNATIVES:

1. Submit this item for the next budget cycle
2. Not authorize this contract at this time

FISCAL IMPACT:

With this action, City Council authorizes the appropriation from Unreserved General Fund to account 101-11-161-90-334-000 for the amount of \$97,500.