

**RESOLUTION NO. 2022-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COACHELLA, CALIFORNIA, APPROVING THE JOB TITLE CHANGE FROM CODE ENFORCEMENT AIDE TO DEPARTMENT ASSISTANT II AT THE SALARY SCALE AT GRADE 3**

**WHEREAS**, the Code Enforcement Aide position was originally created when city received and allocated funds by the CDBG Grant; and

**WHEREAS**, the growth of City requires the necessary administrative resources to ensure high-level customer service to address the quality of life issues that are reported by Coachella residents; and

**WHEREAS**, the ability to use the full range of administrative duties is necessary for performing the functions of the Code Enforcement Division at the Department Assistant II level.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the City Council of the City of Coachella, as follows:

**Section 1. Incorporation of Recitals.** The City Council hereby finds and determines that the foregoing Recitals of this Resolution are true and correct and hereby incorporated into this Resolution as though fully set forth herein.

**Section 2. Title.** Adopt Resolution No. 2022-16, a Resolution of the City Council of Coachella, California, Approving the Job Title Change from Code Enforcement Aide to Department Assistant II and approving the revised job description, and setting the salary scale for position at Grade 3.

**PASSED, APPROVED and ADOPTED** this 23<sup>rd</sup> day of February 2022.

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Steven A. Hernandez  
Mayor

**ATTEST:**

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Angela M. Zepeda  
City Clerk

**APPROVED AS TO FORM:**

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Carlos Campos  
City Attorney

STATE OF CALIFORNIA            )  
COUNTY OF RIVERSIDE        ) ss.  
CITY OF COACHELLA            )

**I HEREBY CERTIFY** that the foregoing Resolution No. 2022-16 was duly adopted by the City Council of the City of Coachella at a regular meeting thereof, held on the 23<sup>rd</sup> day of February 2022, by the following vote of Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrea J. Carranza, MMC  
Deputy City Clerk